

USE OF SCHOOL FACILITIES AND GROUNDS

830-RULE

The Board of Education recognizes the right of public groups and individuals, as taxpayers, to use school facilities for educational and recreational activities. It is the general policy to make the school buildings within the School District of Frederic available to church, civic organizations, and individuals for meetings/activities whenever such meetings do no conflict with Chapters 120.12 and 120.13 of the Wisconsin Statutes.

The Board recognizes that school buildings serve as a civic center of the School District of Frederic. Regular school day activities and school-associated activities outside the school day will have priority over other activities and/or meetings.

No activity permitted under this policy will place undue wear on the facility, will involve the use of tobacco products, will allow the use of alcohol or will involve activities that are inappropriate for the age group that the activity is intended for. Weapons concealed or otherwise are not allowed.

FEE SCHEDULE

	No Admission Charged	Admission Charged		No Admission Charged	Admission Charged
Gymnasiums	\$25.00	\$100.00	Commons	\$15.00	\$50.00
All Purpose/Gym	\$15.00	\$50.00	Kitchen	\$10.00	\$50.00
Classrooms	\$5.00	\$50.00	Computer Labs	\$15.00	\$100.00
Shop	\$15.00	\$50.00	Weight Room	\$15.00	\$50.00

1. **Requests.** All requests should be directed to the school office where you wish to hold your event.
2. **Custodial Services.** Custodial services are required for the event, which may include set-up and cleaning unless waived by the superintendent. Custodial wages will be at the prevailing overtime wage.
3. **Kitchen.** If the kitchen is to be used, support staff must be hired to supervise whenever a kitchen facility is used. The charge will be at the prevailing overtime rate.
4. **Supervision.** Supervision is to be provided by the sponsoring group and the group holds the responsibility for the conduct of those present for the activity. The district may require law enforcement officers, or school staff to supervise.
5. **Cleanliness.** All groups/individuals should attempt to maintain the cleanliness of the area used.
6. **Damage.** Damaged property of equipment must be replaced or repaired at the cost of the user.
7. **Community Education.** Community Education classes or activities will be scheduled by the Community Education Director.

APPLICATION FOR USE OF SCHOOL FACILITIES

830-APPENDIX

FREDERIC SCHOOL DISTRICT
1437 Clam Falls Drive
Frederic, WI 54837

Name and Address of Organization: _____

Type of Organization: _____ Business _____ Community Group _____ School Group
 _____ Non-Profit _____ For Profit
 _____ Local _____ Non-Local

Date and time of use from set-up to clean-up: _____

Area(s) to be used: _____ Gymnasium _____ Locker Rooms _____ Meeting Room
 _____ Athletic Field _____ Commons _____ Media Center _____ Classroom
 _____ Weight Room _____ Kitchen _____ Multi-Purpose Room _____ Concession Stand

Equipment, supplies, custodial or support services needed (\$15-\$25 per hour): _____

State the specific activity to be conducted on the premises: _____

Will the activity be open to the public? _____ If not, to who? _____

Will an admission fee be charged? _____ If yes, how much? _____

Name and address of the applicant: _____

Position with the organization: _____ Phone: _____

CERTIFICATION, ACKNOWLEDGEMENTS AND AGREEMENT

The undersigned hereby makes application for use of the building and/or equipment of the Frederic School District. The undersigned certifies that he/she has completed the application set forth above, and that he/she believed all information provided to be true. The undersigned acknowledges that use of the school district buildings and/or property shall be subject to the following terms and conditions:

1. The Frederic School District does not provide insurance protecting the undersigned or the applying organization from liability or loss arising out of the use of school district facilities or property.
2. The undersigned, on behalf of the applicant organization, shall supervise the use of the school district property and the conduct or persons on school district premises during the time of use by the applicant organization.
3. The applicant organization shall not permit any alcoholic or tobacco products to be brought upon school district premises.
4. The applicant organization shall be liable for any and all damage to school district property incurred during the applied for use.
5. The applicant organization agrees to pay in advance of property use any fee or deposit required by the school district.

The undersigned, on behalf of the applicant organization, agrees to release indemnity and hold the Frederic School District, it's school board, administrators and employees harmless from all claims, damages, losses, liability and expenses, direct or indirect, or consequential damages, including but limited to fees and charges of attorneys and court costs, arising out of or resulting from use of school district building, grounds or property pursuant to this application.

The undersigned certifies that he/she has full authority to make this application, certification, acknowledgement and agreement.

Signature

Date

Approved by District Administration on: _____