

Frederic 6-12 School

“BE EXCELLENT”

2023-24

Student Handbook



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WELCOME

Dear Parents and Students,

It is my pleasure to welcome you to the 2023-24 school year at Frederic 6-12 School on behalf of the entire 6-12 School staff and school board members. Here at Frederic Schools, we are committed to providing students with rich academic and life experiences that will ultimately prepare them to be college and career ready following graduation. Our goal is to partner with students and parents to work on building strong character qualities, achieving high levels of academic and extra-curricular success, and developing a deep sense of Frederic Viking Pride!

Please take the time to read this handbook together to confirm that you are familiar with the expectations we have for all Frederic 6-12 School students. As we partner together and work to ensure that phenomenal things happen here at Frederic, understanding and adhering to the expectations outlined within this handbook is critical. Doing so will allow us to focus on Frederic's vision to BE EXCELLENT!

Please feel free to contact the 6-12 School Office if you have any questions while reviewing the expectations that follow. Thank you, and let's make this a fantastic 2023-2024 school year!

Ms. Carol Ann M. Kline
6-12 Principal
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In our quest to be excellent in a rapidly changing global society, we will foster continuous academic excellence, citizenship, and personal development for all.



FREDERIC
SCHOOL DISTRICT

DISTRICT VISION

BE EXCELLENT!

Our vision is to foster an educational environment where students, educators, and the community embrace a culture of excellence. We believe in empowering every individual to strive for their personal best, pursue their passions, and develop their full potential. Our collective commitment to excellence will prepare students to become lifelong learners, responsible citizens, and leaders of tomorrow.

DISTRICT MISSION

In our quest to “Be Excellent” in a rapidly changing global society, we will foster continuous academic excellence, citizenship, and personal development for all.

DISTRICT CORE VALUES

- Learning First: Prioritizing and committing to learning for all.
- Empowerment: Empowering all individuals to reach their full potential, pursue their passions, and take ownership of their learning and responsibilities.
- Continuous Improvement: Committing to ongoing growth, innovation, and advancement.
- Inclusivity: Creating a welcoming and inclusive environment that respects and celebrates the diversity of all students, staff, and community members.
- Collaboration: Fostering a culture of collaboration and teamwork among students, staff families, and the community to achieve shared goals.
- Critical Thinking: Developing critical thinking skills, problem-solving abilities, and the ability to analyze and evaluate information.
- Positive Character: Nurturing, developing and practicing positive character traits such as integrity, empathy, resilience, and ethical decision-making.
- Community Engagement: Encouraging active involvement and partnerships with families, community organizations, and local businesses enhance the educational experience.
- Global Citizenship: Supporting social responsibility, cultural awareness, and respect for different perspectives.



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SECTION 1: ACADEMICS

ATTENDANCE

Attendance is a key factor in student achievement. Therefore, Frederic High School, in recognition of Wisconsin statutory requirements for attendance and school board policy 431, provides the following information concerning attendance (brief overview):

- Attendance will be taken and recorded for each individual class period throughout the day.
- According to Wisconsin State Statute, a student who is excused in writing or by phone by his/her parent/guardian before an absence occurs, will be excused from school, but a student may be excused by the parent/guardian under this provision for not more than five (5) days in a semester and /or ten (10) days in the school year.
- Parents will be notified via phone call, text message, email through Infinite Campus when a student has two consecutive unexcused absences in one day.
- Wisconsin State Statute 118.16 (1)(a)(c) states:
 - 118.15 COMPULSORY SCHOOL ATTENDANCE: Unless the child has a legal excuse or has graduated from high school, any person having under his control a child between the ages of 6 and 18 years of age who has not graduated shall cause such child to attend school regularly, during the full period and hours, religious holidays excepted, that the public or private school in which such a child should be enrolled is in session until the end of the school term, quarter, or semester of the school year in which he becomes 18 years of age.
 - 118.16 TRUANCY: Truancy means any absence of one or more days from school during which the school attendance secretary, a principal, or teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent pupil, and also means intermittent attendance carried on for the purpose of defeating the intent of S.118.15.
 - 118.16(4) HABITUAL TRUANT: “Habitual truant” means a pupil who is absent from school without an acceptable excuse under sub. (4) and s.118.15 for part or all of 5 or more days on which school is held during a school semester.
 - Defeating the intent of s.118.15 part or all of five (5) days on which school is held during the semester puts the student in a position to be prosecuted for violation of County and State laws. A child may not be EXCUSED for more than 10 days in a school year.
 - Possible termination of a student’s open enrollment due to habitual truancy pursuant to section 118.51(11) of the state statutes and sections PI 36.04(6) and PI 36.09(2) of the DPI’s administrative rules.



EXCUSED ABSENCES

The following lists provide some examples of excused and unexcused absences.

Excused:

- Personal illness of the student, where the student is temporarily not in proper physical or mental condition to attend school.
- A family emergency or other emergencies or circumstances beyond the control of the student as determined by the principal.
- Medical, dental, chiropractic, optometrical, or other valid professional appointments. Parents or guardians are requested to make their appointments during non-school hours.
- A death in the immediate family or funerals for close relatives.
- Bona fide religious holidays with 3 days of school notice.
- A court appearance or other legal procedures which require the attendance of the student.
- Quarantine imposed by a public health officer.
- Attendance at special events of educational value which are approved by the principal/designee.
- Approved school activities during class time.
- Suspensions from school.
- Special circumstances approved in advance by the principal.

Unexcused:

- Oversleeping
- Missing the bus
- Not bringing a signed note from home stating the reason for absence
- Work schedule
- Job interviews
- Hair or other cosmetic appointments
- Leaving campus for lunch or errands
- Skipping a class
- False or forged passes

ABSENCE PROCEDURE

1. For an absence to be excused, the following procedure must be followed: Communication to the school office must identify the date(s) the student will be, or was, absent and the reason(s) for the absence. Written notification must be provided prior to the absence or within two days following the absence. For an absence to be ruled excused it must be for one of the reasons included above and parents will be notified of any absence ruled unexcused.
2. Students must check in and check out at the school office whenever they arrive, leave, or return to school outside of the regular student arrival and departure times of the day for any reason unrelated to their school scheduled activities.



3. If the absence is excused, the teacher will assign make-up work for the missed period. The student will have three (3) calendar days to make up schoolwork for each day of absence; the student may receive more time at the discretion of an instructor. Students may receive a failing grade on all daily classroom work missed due to unexcused absence(s), but will be permitted to make up major tests and projects within two days. If not made up in the given time period, a failing grade for that test/project will result.

PERFECT ATTENDANCE

Perfect attendance recognition will take place at the end of each trimester and end of the year. In order for a student to receive recognition, they must have attended all classes with no unexcused absences, unless it is for a school related activity.

TARDINESS

Students are expected to be in class on time. The District recognizes a student may arrive late to school on occasion. At the same time, repeated tardiness is inconsistent with the purpose of the compulsory attendance law. Therefore, the principal or designee will arrange a meeting with a student, and/or their parent, after accumulating more than three (3) tardy notations during a trimester. This meeting will evaluate the reasons for the tardiness and consider any available strategies to help avoid future tardiness. Excessive tardiness will result in further disciplinary action and will contribute to the documentation of truancy.

PRIOR-PARENT EXCUSED ABSENCES:

A student may be excused from school by a parent/guardian under this provision for no more than 10 school days in the school year. Students so excused are responsible for making up work missed during the absence. It is the student's responsibility to make arrangements with their classroom teacher(s) to complete any assignments or examinations that are or will be missed during the absence.

CONSEQUENCES

- Truant students and their parents/guardians will receive written notification from the principal/designee explaining the consequences for the unexcused absence(s) or tardies. Possible consequences could include: detention, suspension, or removal from school (18+year-olds), and referral to law enforcement.
- (Parents/Guardians) Contributing to Truancy is defined as any person 18 years of age or older who, by the act of omission, knowingly encourages or contributes to the truancy, as defined under s. 118.16 (1) (c), if a child is guilty of a Class C misdemeanor and is also subject to a police referral.



- The district wishes to work with students and parents: however, if the district files truancy with the County, students and parents that fall under the previous two bullets and are found to have violated truancy laws shall be subject to forfeitures. All or part of the forfeiture plus costs may be assessed against the person, the parents or guardians, or both.

HIGH SCHOOL GRADUATION REQUIREMENTS - (28.5 CREDITS)

English Language Arts	4.0 credits	Health	.5 credits
Social Studies	3.0 credits	Technical Education	.5 credits
Mathematics	3.0 credits	Family Consumer Science	.5 credits
Science	3.0 credits	Senior Seminar	.5 credits
Business	1.5 credits	Elective Courses	10.5 credits
Physical Education	1.5 credits		

Please visit the Course Registration Guide for more information.

FREDERIC 6-12 SCREENING ASSESSMENTS

- 6-10 Fastbridge Reading - assesses growth in grade level English Language Arts skills.
 HMH Into Literacy Diagnostics - progress monitoring individual essential skills.
- 6-10 Fastbridge Math - assesses growth in grade level math skills.
 iReady Math Diagnostics - progress monitoring individual essential skills.

WISCONSIN STATE ASSESSMENTS

All students grades 6-11 are required to participate in Wisconsin State Assessments each spring:

<u>Grade Level</u>	<u>Assessment*</u>
6-10	WI Forward Exam
9-10	PreACT (practice ACT)
11	ACT Exam (SAT not required in WI)
11-12	CIVICS Exam - required passing score before graduation
11-12	ASVAB - Armed Forces Vocational Aptitude Battery (<i>optional</i>)

*The District shall excuse any student from the State examination administered in 4th grade, 8th grade, 9th grade, 10th grade, or 11th grade whether the test administered is the one developed by the Department of Public Instruction or the District's own test developed and approved by the DPI and the U.S. Department of Education. To opt out of these examinations, the student's parent must submit a statement in writing to the building principal stating that the parent is opting out of the examination(s).



ACADEMIC & CAREER PLANNING

Students in grades 6-12 are required to participate in Wisconsin’s academic and career exploration and planning curriculum each school year. Questions regarding academic and career planning should be directed to the school counselor, Emily Stauty. stautye@frederic.k12.wi.us

YOUTH APPRENTICESHIP

Youth Apprenticeship combines public high school courses and paid work-based learning to teach students the skills they will require to work in Wisconsin industries. Based on statewide curriculum guidelines, these programs are led by qualified teachers and skilled worksite mentors.

DISTANCE LEARNING

The Frederic School District recognizes “distance” as an appropriate instructional delivery system for students. Online instruction is viewed as a method for the District to enhance or expand course offerings and to provide an educational alternative better suited to the learning needs of a diverse population of students. Distance Education may include ITV or virtual courses through Google Classroom, Wisconsin Virtual School, Educere, or Acellus.

- Students enrolled in virtual classes will be considered students of the Frederic School District and will be subject to all state laws and board policies.
- All virtual courses must be approved by the Frederic School District principal.
- Students enrolled in virtual classes shall be allowed to participate in school sponsored field trips that are appropriate for their age and subject areas, and in school sponsored activities.
- Students enrolled in virtual classes who fulfill all requirements for graduation will be eligible for a diploma from the Frederic School District.
- Students participating in online courses will work at school in a designated location with attendance taken by a staff member.

DUAL CREDIT AND ARTICULATED COURSES (*DC/AC)

Students enrolled in Dual Credit courses have the opportunity to earn both high school credit and college credit through Northwood Technical College. DC/AC students will be considered students of the Frederic School District and will be subject to all state laws and board policies. DC/AC students will be allowed to participate in school sponsored field trips that are appropriate for their age and subject areas, and in school sponsored activities.

ADVANCED PLACEMENT (*AP) COURSES

Students enrolled at the Frederic High School have the ability to register for a variety of Advanced Placement courses. AP courses are an excellent opportunity for students to experience the challenge of



college level content while still attending high school. College level courses are likely to require additional time spent outside of the classroom and may require additional work over the summer months. Students interested in AP courses must have completed all prerequisite requirements and must meet with the school counselor to discuss availability and scheduling.

Please note that registering for an AP course is a commitment that will not be changed after a contract has been signed by the student and parents. AP courses are scheduled as a full year commitment with grading weighted on a 5-point scale. It is recommended that students have maintained at least a 3.0 grade point average (GPA) before choosing to engage in an AP course.

November 4th Deadline to register for an AP exam (\$40 down payment)
All AP exams must be paid in full before the exam date (\$94)
May (*current year*) All AP exams are administered at the end of May

START COLLEGE NOW

High school students in the 11th grade or 12th grade who meet the eligibility requirements defined in applicable statutes, regulations, and District policies, and who submit timely and complete applications and notices, may be permitted to enroll in one or more courses at a technical college through the "Start College Now" program. In addition to meeting other eligibility requirements, a student who wishes to enroll in a technical college course under this policy must submit a completed "Start College Now" application form to the District by the following dates:

Fall Courses **March 1st** (*of the previous school year*)
Spring Courses **October 1st** (*of the current school year*)

EARLY COLLEGE CREDIT PROGRAM (ECCP) (343.46)

ECCP allows Wisconsin public high school students to take one or more courses at an institution of higher education for high school and/or college credit. "Institution of higher education" means an institution within the University of Wisconsin System, a tribally controlled college, or a private, nonprofit institution of higher education located in the state. High school students who meet the eligibility requirements defined in applicable statutes, regulations, and District policies, and who submit timely and complete applications and notices, may be permitted to enroll in up to 18 credits at an institution of higher education through the Early College Credit Program. Application deadline for Fall courses is March 1st of the preceding year, and for Spring courses is December 1st of the current year.

Students interested in enrolling in an institution of higher education (IHE) for the purpose of taking one or more nonsectarian courses under the Early College Credit Program must do all the following to start the application process:



1. Submit a timely and complete application directly to the applicable IHE in the semester prior to the semester or session in which the course is scheduled to begin. The student must adhere to all application deadlines and other related requirements established.
2. Submit a timely and complete written notice to the District that identifies the student's intent to take one or more courses under the Early College Credit Program. The notice shall include the titles of the courses in which the pupil intends to enroll and the number of credits of each course, and shall specify whether the pupil will be taking the courses for high school and/or postsecondary credit.
3. A separate notification form must be completed and processed for each IHE semester/session in which a student intends to take a course.

FREDERIC 6-12 GRADING PROCEDURE

The Frederic 6-12 Staff is committed to providing quality instruction and assessment practices that support learning over the accumulation of points.

Informal Practice	Not Graded
Formative Feedback	30%
Summative Assessment	70%

- Materials that are graded are to measure the learning of essential skills.
 - points are not to be awarded for attendance or participation.
 - points are not to be awarded or removed for compliance or behavior.
 - points are not to be awarded for extra work.
- Formative assignments are to provide feedback to students in preparation for summative assessments, measuring mastery of the essential skills identified.
 - students will receive more formative feedback scores than summative grades.
 - There will be multiple summative scores per unit of study.
- Incomplete work: any work that is unfinished due to a prolonged or unexpected absence.
- Missing work: any work that has not been turned in for grading.
 - 10% credit will be deducted for late/missing work turned in between 1-5 school days after the due date.
 - 50% credit will be deducted for work turned in 5 days after the due date.
 - No credit will be awarded for work turned in 10 days after the due date.
 - The last day of each trimester is the final deadline for all student work.
- Retake Procedures:
 - Students will have 2 weeks to redo or retake a formative or summative assignment.
 - students must meet with a teacher to complete a Retake Plan.
 - students must have all practice work completed or corrected before the retake.
 - retakes will not be scheduled on the same day of the original assessment.



- Student Responsibilities During Excused Absences (see attendance policy)
 - Families should communicate absences with the office in advance.
 - Students should communicate with teachers about work missed during their absence.
 - Students will receive additional time to make up assignments and/or assessments upon their return, as stated in the attendance policy of this handbook.

FREDERIC 6-12 GRADING SCALE:

% Percentage	GPA Average	Letter Grade	Academic Achievement	Weighted Scale (*AP)
94-100	4.000	A	Mastery	5.000
90-93	3.667	A-	Mastery	4.667
87-89	3.333	B+	Proficient	4.333
84-86	3.000	B	Proficient	4.000
80-83	2.667	B-	Proficient	3.667
77-79	2.333	C+	Developing	3.333
74-76	2.000	C	Developing	3.000
70-73	1.667	C-	Developing	2.667
67-69	1.333	D+	Emergent	2.333
64-66	1.000	D	Emergent	2.000
60-63	0.667	D-	Emergent	1.667
< 59	<0.667	F	Not Demonstrating	<1.667



REPORT CARDS/GRADES/PROGRESS REPORTS

Communication with a student's parent/guardian regarding progress is an important component of the parent/school partnership. Teachers will communicate with parents when a student is not passing their class to discuss and/or create a plan for the student to be successful. Frederic 6-12 School provides six reports (progress/grades) and schedules three parent/teacher conference times throughout the year. We also rely on students and parents to communicate with each other on academic progress. Parents may monitor student academic progress online using Infinite Campus.

INFINITE CAMPUS

Infinite Campus is the school district's student information management system. Through an online portal or mobile app, families can access all student courses, grades and attendance records throughout the school year. By providing individual contact information, all family members can opt to receive emails, text messages, and voicemail communications from the school and district. These communications include updated schedules, events and activities, as well as school closures.

<https://wicloud1.infinitecampus.org/campus/frederic.jsp?status=login>

ACADEMIC DISHONESTY

The following actions are reflective of academic dishonesty and are subject to disciplinary action by the school and/or district. Some offenses may be criminal in nature and therefore prosecutable under local, state, or federal laws.

1. Using dishonest, deceptive, or fraudulent means to obtain or attempt to obtain credit for academic work;
2. Using notes, aids, or another student's assistance to complete a test, a project, or other assignment in a way other than that expressly permitted by the teacher. Unless otherwise directed by the teacher, students should accomplish all assignments individually;
3. Looking at another student's test, answer sheet, or other materials;
4. Talking during a test. The teacher cannot be expected to determine the content of a private conversation between students, therefore, all talking during tests is considered cheating;
5. Copying from or allowing another student to copy from a test, homework, or other coursework-which is not intended to be collaborative in nature;
6. Tampering with an instructor's records of grades or scores; abusing the privilege of internet access as stated in Frederic School's policy for use of the internet;
7. Accessing, deleting, modifying, transferring, or receiving of computerized files without authorization of the teacher. Although a student may authorize another student to copy or transfer electronic files, this action is considered cheating if acting without teacher permission;



8. Plagiarizing materials - that is taking the specific or general substance of another person's work and offering it as one's own work without giving credit to the original author. Plagiarizing encompasses omitting quotation marks for directly quoted material, omitting bibliographic references either in the text or on a source page appended at the end of the assignment, and/or paraphrasing an author without giving credit to that author for use of his or her ideas. Paraphrasing is the student's use of an author's idea by rewording and/or rearranging that author's original text;

9. Any use (talking, text messaging, taking pictures, etc.) of a cell phone or any other electronic communication device before, during, or after a test or exam is strictly prohibited. Students using these types of devices during an exam or test will be issued a "0" as a score on said test or exam.

DISCIPLINARY ACTION FOR ACADEMIC DISHONESTY

A teacher will refer any academic honesty infraction in written form to the administrative office. Administrators reserve the right to respond to violation with punitive action of varying severity including temporary suspension or permanent removal of the student from the class, school, or special program depending on the nature of the infraction and the number of previous infractions. Consequences for a student's involvement in an act of academic dishonesty will include one or more of the following actions:

- First Offense (in any class):
 - Phone call by the teacher to parents
 - Credit for redoing the work will be allowed. The teacher will determine what will be required.
 - Additional discipline measures to be determined by the teacher and administration.
- Second Offense (in any class):
 - Meeting of parents(s)/guardian with principal and teacher.
 - If a second offense takes place in any class, it warrants a possible removal from the class and/or a zero on the assignment.
 - Additional discipline measures to be determined by the teacher and administration.
 - No points or extra credit permitted.
- Note:
 - The student will be dropped from the class immediately on the first offense with no credit if the student is involved in an act of academic dishonesty in the class where he or she is a student aide to a teacher.
 - The student may be dropped from the National Honor Society (NHS) if the student is a member of that organization.



- A second offense could be in the same, or any other class the student is taking. The academic dishonesty policy covers all the courses a student is enrolled in within the district.

ACADEMIC HONORS

B Honor Roll:	GPA of 3.0 - 3.667	<i>(determined each trimester)</i>
A Honor Roll:	GPA of 3.7 - 4.0+	<i>(determined each trimester)</i>
Academic Letter:	GPA of 3.7+	for 3 consecutive trimesters
Academic Lamp:	GPA of 3.7+	for each additional 3 consecutive trimesters

Academic Honors:	Seniors graduating with an overall GPA of 3.7+
All Conference Award	Seniors graduating with an overall GPA of 3.7+
Salutatorian:	Senior graduating with the second highest overall GPA
Valedictorian:	Senior graduating with the highest overall GPA

WI Academic Excellence Scholarship (AES)	\$2,250 awarded annually for a graduating Senior with the highest GPA to be applied toward a Wisconsin College or University
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WI Technical Excellence Scholarship (TES)	\$2,250 awarded annually to a graduating Senior with the highest proficiencies in Technical Education subjects, to be applied toward a Wisconsin College or University
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REGISTRATION (COURSES)

- Registration for the first, second, and third trimester of the next school year takes place in the winter - early spring of the preceding school year.
- High School students select the subjects they wish to take and have their selections approved by their parents and School Counselor and/or High School Principal.
- CLASS SCHEDULE CHANGES will be made through the School Counselor's and Principal's Offices ONLY! Once a student has selected his/her classes, no changes may be made unless approved by the School Counselor and/or School Principal. Changes made without administrative approval will result in failing grades in dropped courses.

VIKING TIME

Viking Time Rules and Regulations:

- Students are required to bring schoolwork with them to Viking time. They will be encouraged to begin their schoolwork as soon as the class begins.



- Students interested in using the Viking Commons or Library during this hour must secure a pass to the given location prior to the school day beginning and must remain on the list of students with Drive. Students on this list may also have access to the gymnasium during Viking time.
- Students are only allowed to leave their assigned classroom as long as they have scheduled accordingly using appropriate professional means. Students will be able to sign up using the appropriate Google form, and schedule specific learning time with teachers in the morning. After that scheduling window, staff members are required to schedule students directly.
- Violation of any of the rules listed may result in assignment to detention or further consequences including suspension.

ALTERNATIVE EDUCATION OPTIONS

Frederic School District provides alternatives to the traditional education setting. Determination of placement in an alternative option is based on individual needs, as determined by parents, principal, counselors, social workers, and/or teachers. Parents of students seeking an alternative option should contact their building's principal to discuss the best option for the student.

WORK STUDY/TRANSITION PROGRAMS

- A Work Study program has been established for those who will benefit from an educational program, which includes part-time employment along with the usual classroom curriculum. The Work Study Program will provide Seniors 1/4 credit per trimester for work-related experiences. The credit earned under the Work Study program is above the minimum course load of 2.5 credits per trimester required of a full-time student. Work Study credit will apply toward elective graduation requirements.
- To become eligible for the Work Study program, a student must complete a Work Study program application and have this application approved by the Principal. The application contains a Student Work Study agreement, an Employer Work Study agreement, and a Parental Work Study agreement. Work-study students may have their eligibility revoked at any time by administration because of academic and/or disciplinary concerns.
- Participation in the Work Study program can be revoked at any time if the agreement is not upheld by the student and/or employer.
- To be approved, all terms of the Work Study program agreement must be maintained.
- A new application must be filled out each trimester as part of the student's registration procedure.
- The Work Transition program applies to students with special needs.



SECTIONS 2: ATHLETICS/ACTIVITIES/CLUBS

FREDERIC SCHOOL SPIRIT & SPORTSMANSHIP

- COURTESY – Toward all staff, fellow students and visitors.
- PRIDE – In everything our school endeavors to accomplish.
- SPORTSMANSHIP – The ability to win and lose gracefully. The Frederic Spirit means loyalty to all functions of the school.
- LOYALTY - Students support the school and do his/her scholastic and activity standards at the highest level.

6-12 FREDERIC SCHOOL SONG
FREDERIC HIGH SCHOOL
HATS OFF TO THEE
TO OUR COLORS
TRUE WE SHALL EVER BE
FIRM - UNITED- LOYAL ARE WE
F-R-E-D-E-R-I-C
HATS OFF TO FREDERIC HIGH

SCHOOL COLORS: Royal Blue and Gold

NICKNAME: Vikings

ACTIVITY CODE / ELIGIBILITY STANDARDS

The Frederic Activity Code details the expectations of every student participant. The signed code covers a 12-month period. It is available as a separate document in the office, or in the school district website under Athletics. Please see the Athletic Director or Principal with any questions. Link to Extracurricular Activities and Programs Code [Extracurricular Activities and Programs Code](#)

SECTION 3: BUILDING/CAMPUS INFORMATION

NON-DISCRIMINATION NOTIFICATION

The Frederic School District prohibits all forms of unlawful discrimination against students and other persons in all aspects of the District's programs and operations. Accordingly, consistent with section 118.13 of the state statutes, no person shall unlawfully be discriminated against in any curricular, extracurricular, pupil service, recreational or other program or activity because of the person's sex, sexual



FREDERIC
SCHOOL DISTRICT

orientation, race, national origin, ancestry, religion, creed, pregnancy, marital or parental status, or physical, any mental, emotional or learning disability, or any other legally-protected status or classification. Board Policy (411.0)(1)(2)(3)

APPROVAL OF HANDBOOKS

Administration is providing this student handbook for students and families to communicate expectations and responsibilities. The handbook is not intended to be all inclusive and may be updated by administration as necessary to reflect changes in policy, rules, formatting, and editing. The current handbooks are available on the district website and in the school office. [Frederic School District Board Policies](#)

BULLETIN BOARDS/POSTERS

Students must have approval from the office before posting any notice, poster or publicity for student activities. No documents will be posted without an administrative signature. Posters and other materials involving activities not directly sponsored by the school must be left in the office for posting.

ANIMALS AND PETS

They must be vaccinated as required by local government ordinances, appropriately housed, and properly handled. Poisonous and dangerous animals will not be permitted. Persons wishing to bring animals into the school for educational purposes must receive prior permission from the school principal. Animals are not to be transported on school buses. Parents should be involved in the transport of animals to and from school once the classroom teacher grants permission.

DANCES, PARTIES, AND EXTRA-CURRICULAR EVENTS

The following rules shall be in effect for all school-sponsored dances or parties:

- All school dances are “closed dances.” A “Closed Dance” admits only regularly enrolled students. If one of the students has a “steady” boy- or girlfriend outside of Frederic, the school may allow the student to invite this person to “closed dances.” Persons who qualify in this regard must have made all necessary arrangements (filled in and obtained required signatures on the admittance to dance form) before the evening of the dance. Visitors are expected to abide by the same rules as govern the actions of our students.
- Parents of students are welcomed spectators during grand marches.
- Doors will be locked after a reasonable time is allowed for getting to the dance. Anyone leaving the building, except with permission from a chaperone, will not be allowed to return.



- Students younger than high school age or older than 18 years old will not be allowed to attend Frederic High School dances. If a student is 18, he/she must be a current high school student.

VEHICLES ON SCHOOL PROPERTY

- Students will be required to display a school issued parking permit in their vehicle at all times while parked on school grounds. Failure to follow parking rules will result in loss of parking permit.
- Student vehicles not parked in the designated student lot are subject to being towed.
- Any student driving their vehicle in a reckless manner on the school grounds will be subject to disciplinary actions.
- Automobiles parked on school property can be searched.

SNOWMOBILE USE BY STUDENTS

The following guidelines have been established for driving snowmobiles to and from school:

- All students operating snowmobiles must meet the State of Wisconsin guidelines for operation and registration. (DNR Snowmobile Safety Certification for children ages 12-16)
- Parents must sign a release and give permission for their child to ride to school.
- All snowmobiles must be registered in the office and have current registrations.
- Snowmobiles can only be operated coming to and going from school. They cannot be ridden on school property except to come and go.
- A designated parking area will be provided.
- No students are allowed in the designated parking area during school hours.
- Only the registered operator may operate a snowmobile on school grounds. Other students may not ride any snowmobile that they do not own.
- The speed limit for snowmobiles on school property is ten (10) miles per hour.
- A student's privilege of driving a snowmobile on school property may be suspended or revoked in the event the student driver violates any rule regulating the operation of snowmobiles on school property.

LOCKERS

A student locker is provided by the school for the convenience of the student, to be used solely and exclusively for the storage of outer garments, footwear, and school related materials, and no student shall use the locker for any other purpose. Lockers are assigned to the student, but are not the student's property or under their exclusive possession.



The Frederic School Board retains ownership and possessory control of all student lockers and if determined necessary or appropriate, without the consent of the student, notifying the student, or obtaining a search warrant, the principal can conduct a search of the locker. This may include personal possessions to ensure the safety of others; no dangerous weapons, alcohol, drugs (including tobacco products), explosive material, pornographic/obscene material, and/or stolen property. Any unauthorized item found will be removed. Periodic locker checks may be held at the discretion of the principal. (Board Policy 446)

Student responsibilities for locker use:

- Maintain the good condition of his/her locker.
- Keep it free of marks or stick-ons of any type. It is suggested that students use magnetic devices (magnets) rather than tape on the inside.
- Students are not to exchange lockers or share lockers with another student.

The school is not liable for personal valuables lost or stolen. Students are asked to be very cautious about leaving valuables in an unguarded situation. All students are encouraged to keep their personal property in their designated locked locker. Thefts do occur, and they are much easier prevented by removing the opportunity for the theft than rectified after they occur. It is each individual student's responsibility to make sure no valuables are left unguarded in the locker room and/or hallway lockers.

LEAVING SCHOOL DURING THE REGULAR SCHOOL DAY

- Permission to leave school during the regular school day must be obtained from the office.
- Students who are on accepted release time programs may leave school according to their identified release time by checking out in the office.
- Any student who leaves school for any reason other than those outlined in #1 or #2 above will have an unexcused absence and be subject to disciplinary actions. (Attendance and Closed Campus Policy)

LIBRARY/ IMC

The 6-12 School IMC exists for the benefit of all students. The media specialist and educational assistants are available to help students with academic work, recreational reading, and computer use. The use of the Library/IMC is a privilege. All students using the Library/IMC will maintain a demeanor conducive to learning for themselves and all other students and staff within the Library. Failure to adhere to this requirement may result in the step system of discipline and loss of Drives.



ASSEMBLIES:

From time to time, programs will be presented to the student body. Students are requested to attend such programs unless otherwise excused. These programs may be held in the gymnasium or performance gymnasium. It is required that students show respect at all performances. School rules for behavior are in effect at all assemblies.

PHOTOS (STUDENTS)

The school may video or take pictures of students without parental permission if such is used solely for school purposes. Pictures may be published on the district website, District Newsletter, social media and/or in various district print publications. Please notify the school office in writing if you have concerns about student photos. Students may take pictures of others for educational purposes with permission. Students may not post pictures publicly, share, or send pictures of students or staff to others without prior principal approval.

CARE OF SCHOOL PROPERTY

Accidents may happen. When by accident something is broken, the school will bear the expense of fixing or replacing it. Some people vandalize, break or deface school property. As determined by administration, in cases where school property or equipment is damaged, lost or vandalized due to deliberate, negligent or careless action by a student, the student will be charged the value of the property or equipment. Law enforcement authorities may also be contacted.

FOREIGN EXCHANGE STUDENTS

At the discretion of the high school principal, foreign exchange students are permitted to attend the Frederic School District. Foreign exchange students attending under the auspices of an accredited Foreign Exchange program may attend up to one (1) year.

SUBSTITUTE TEACHERS

Students are to be polite, helpful, and considerate to substitute teachers whose impression of our school will be carried into the community and surrounding communities. Proper behavior, respect for, and compliance with the directives of substitutes is required and expected.

SURVEILLANCE CAMERA USE

To better provide a safe and healthy environment, surveillance cameras and recording devices are used in district buildings and transportation vehicles. (Board Policy 731.3).



TELEPHONE USE (OFFICE)

Telephone calls may be made to the 6-12 school office (715-327-4223) between the hours of 7:30 a.m. and 4:00 p.m.

- Only in case of emergency will students be called to the office for phone calls and only messages of an urgent nature will be delivered to students. Schoolphones are for school use therefore students will not be allowed to make unnecessary calls.
- The 6-12 school recognizes that a majority of students carry their own cell phone throughout the day. The school also recognizes that at times, communication between a parent and a child during the school day is important. Student and parent communication is encouraged to take place through the 6-12 office, as to not disrupt the learning environment. Parents, please refrain from texts or phone calls directly to your child during the school hours. If communication is necessary, please call the school office and the message will be provided to your child.
- Students needing to make a call on their cell phone are required to make the call in the office, after requesting permission. Cell phone calls are not allowed in classrooms or hallways during the school day.

VISITORS

All building visitors are required to register at the building office, with a valid driver's license and/or equivalent state identification card, stating on a sign-in sheet the purpose of the visit (Board Policy 860). Visitors will be required to wear a yellow visitor badge in plain sight at all times while in the building or on school grounds. The following are exceptions to the above:

- Persons who are in the building at the specific invitation of the District and are working with a district employee.
- Parents or citizens who have been invited to visit the school as part of a scheduled open house, event, or special activity.
- Individuals who are attending a scheduled performance by a school class, team, or group.

The building principal shall have the authority to deny visitor access to buildings or school grounds, and limit the length of visits of any person or persons that he or she has reason to believe may disrupt the educational program of the school or classroom. Unwelcome visitors will be referred to law enforcement.



STUDENT VISITORS

The Principal's office is to be notified a minimum of two (2) days prior to student visitor request. All visitors require principal approval. Student visitors may be permitted in school only after they have checked in at the office and only if their 6-12 Frederic School chaperone is in good standing (does not owe detention time and has full Drive rights). These visitors will be kept at a minimum and must have an educational purpose to visit. Visitors are not allowed during the first 6 weeks or the last 6 weeks of school. Each teacher should check with the visitor to see if they have a pass signed by a principal.

WORK PERMITS

Work Permits may be obtained on the 6-12 website. To obtain a permit, all forms need to be submitted online. Everyone under the age of 16 and employed is required to have a work permit under the Department of Industry, Labor and Human Relations.

SECTION 4: STUDENT CONDUCT

THE DRIVE SYSTEM

The following Drives can be earned for each grade level starting after the first three weeks. Official grade checks will occur every three weeks. After the first month, the office will conduct unofficial grade, assignment, discipline, and attendance reports to determine continued eligibility for, and reinstatement of, the Drive system. The third week of school, or upon enrollment, students meeting the criteria below will be issued a school provided picture ID card (HS students) or a personalized keychain (MS students).

- A. C's or better in all classes**
- B. Zero – 3 minor or one major discipline report/s**
- C. Appropriate attendance (determined by the principal)**
- D. No missing assignments**

If a student possesses their ID or keychain, they are allowed all Drives listed for their grade level. If a student breaks a school rule or is not maintaining the criteria above, they will lose all Drives attached to it. ID cards and keychains can be returned by the teacher or administration. The length of time the card is revoked is determined by administration and will vary depending on the incident. The principal has final discretion related to card distribution and revocation.

- Students with a D or an F at the end of a trimester will lose their Drives for three weeks.
- Official Grade checks will occur every three weeks. Students with a D or an F will lose Drives and be placed in accountability Viking time for a minimum timeframe of 2 days. Students that improve their grades to a C- or better after 2 days will have their Drives reinstated. Accountability Viking time is defined as a location required by a teacher for students who are struggling to pass a specific class.



- Students that receive anything lower than a C- at grade check time will lose all Drives until all grades are up to a C- or higher.
- Students can earn their Drive eligibility with a D or higher by working with the teacher for whom they are struggling outside of class time a minimum of 3 days per week. Times outside of class include, but are not limited to, Viking Time, before school, after school, lunch, team-organized study sessions, and other times arranged by the student and teacher.
- Teachers can require students to attend Viking time at any time without removing a student's Drive card.
- The counselor and/or the principal can sign off in some instances that allow a student to keep Drive eligibility. A teacher can also make a request to the principal that will allow a student to keep their Drive eligibility.
- **A list will be sent out to teachers weekly with students who don't have their Drives.**

Drives for each class are below. This list is considered a starting point for Drives. Students are able to voice additional legitimate ideas to the principal for consideration.

Seniors: (DON'T PLAN YOUR WORK SCHEDULE AROUND VIKING TIME)

1. Random drawings and special events *(Gas cards, Apple cards, Movie passes, Food certificates, free food at games, special lunch brought in for students).*
2. All field trips (Non-mandatory field trips are not allowed without your card)
3. One free popcorn at all school sponsored sporting events where popcorn is sold.
4. Drive Viking time - students with Drive cards will be allowed to attend the gym, fitness center, library, or commons during Viking time. Seniors in possession of their Drive card, AND with written parent permission, will be allowed to leave school at 3:10pm after checking in with their Viking time teacher and checking out through the office.
5. 2 minute early release for lunch with teacher permission.

Juniors:

1. Random drawings and special events *(Gas cards, Apple cards, Movie passes, Food certificates, free food at games, special lunch brought in for students).*
2. All field trips (Non-mandatory field trips are not allowed without your card)
3. One free popcorn at all school sponsored sporting events where popcorn is sold.
4. Drive Viking Time - students with Drive cards will be allowed to attend the gym, fitness center, library, or commons during Viking Time.
5. 2 minute early release for lunch with teacher permission.

Sophomores:

1. Random drawings and special events *(Gas cards, Apple cards, Movie passes, Food certificates, free food at games, special lunch brought in for students).*
2. All field trips (Non-mandatory field trips are not allowed without your card)
3. One free popcorn at all school sponsored sporting events where popcorn is sold.



4. Drive Viking Time - students with Drive cards will be allowed to attend the gym, fitness center, library, or commons during Viking Time.

Freshman:

1. Random drawings and special events (Gas cards, Apple cards, Movie passes, Food certificates, free food at games, special lunch brought in for students).
2. All field trips (Non-mandatory field trips are not allowed without your card)
3. One free popcorn at all school sponsored sporting events where popcorn is sold.
4. Drive Viking Time - students with Drive cards will be allowed to attend the gym, fitness center, library, or commons during Viking Time.

Grade 8:

1. Random drawings and special events (Apple cards, Movie passes, Food certificates, free food at games, special lunch brought in for students).
2. All field trips (Non-mandatory field trips are not allowed without your card)
3. One free popcorn at all school sponsored sporting events where popcorn is sold.
4. Drive Viking time - students with Drive keychains will be allowed to attend the gym or commons during Viking time.
5. 2 minute early release for lunch with teacher permission.

Grades 6-7:

1. Random drawings and special events (Apple cards, Movie passes, Food certificates, free food at games, special lunch brought in for students).
2. All field trips (Non-mandatory field trips are not allowed without your card)
3. One free popcorn at all school sponsored sporting events where popcorn is sold.
4. Drive Viking time - students with Drive keychains will be allowed to attend the gym or commons during Viking time.

THE STEP DISCIPLINE SYSTEM

When actions taken by the teacher have failed or the rule infraction is of a serious nature, the incident will be reported through the office disciplinary reporting system (ODR) and to the principal for investigation and action. The consequences of the infraction will depend upon the severity of the offense and the previous discipline record of the student. In order to incorporate these two factors, a progression of consequences called the Step System may be applied at the discretion of administration or their designee. While the step system offers a guide for discipline, it is not all encompassing as to how the administration will address all situations.

The Step System

Step 1: Referral to Principal for conference, ODR filed, parent notification if deemed necessary.

Step 2: Principal conference, assigned detention/consequence, parent notification if deemed necessary.



Step 3: Assigned detention/consequence and loss of Drives for 1 day; parent notification by phone or email.

Step 4: One-day in-school suspension and loss of Drives for 1 day; parent notification by phone or email.

Step 5: Two days in-school suspension and loss of Drives for 2 days, parent conference.

Step 6: One to three days' out-of-school suspension and loss of Drives for an additional 2 days; parent notification by phone or email.

Step 7: Three days out-of-school suspension and loss of Drives for an additional 5 days, parent conference for re-admittance.

Step 8: Three to five days out-of-school suspension and loss of Drives for three weeks; all succeeding violations may be treated with a Step 7. Parent conference required for pre-expulsion contract.

Step 9: Five-day out-of-school suspension with the possibility of an expulsion recommendation to the school board.

Good Conduct Clause

A student may work his/her way down the step system by demonstrating good behavior. Each period of 15 days without a referral may result in the reduction of one step. A behavioral contract may be put in place and successful completion could also result in the student being placed on a lower step.

Severe Infraction Clause

These examples of severe infractions may lead to a student being placed on Step 4 or higher in the discipline Step System on the first offense and may result in a referral to law enforcement:

1. Fighting, threats, or harassing (sexual or otherwise) students or school personnel;
2. Insubordination or defiance of authority (disobedience); disregard of reasonable requests, directions or commands by school personnel, disrespect;
3. Disruptions that interfere with the learning process including but not limited to inciting violence or disobedience, false reports, public displays of affection, profanity;
4. Vandalism, theft, possession of stolen property, possession of pornographic material;
5. Use or possession of disruptive explosive devices, weapons, or any paraphernalia associated with these items. Any student with a gun at school illegally may be expelled for no less than one year by Wisconsin statute.
6. Involvement in an activity that may threaten the health and/or safety of others, including but not limited to discriminatory acts;
7. Tobacco use or possession (including vaporizers and/or electronic cigarettes) anywhere in the building, on the grounds, or at a school-sponsored event on or off school grounds;
8. Alcohol or drug use and/or possession on school grounds or at a school-sponsored event;
9. Any act that is covered under the disorderly conduct statute;
10. Academic misconduct, including but not limited to plagiarism, cheating, and forgery.



Truancy Infraction Clause

Attendance violations such as unexcused absences and truanancies should not be placed in the Step System. Students who are found to be truant may serve one hour of after-school service for each infraction, may receive a truancy ticket, and may also be referred to county court when appropriate.

INSUBORDINATION

Disrespect or refusal to follow directions of school personnel will be regarded as defiance of authority and insubordination and may result in disciplinary measures by school staff. The willful failure to respond or carry out a reasonable directive by authorized school personnel will result in the parent/guardian being notified.

DRESS CODE

The Board of Education recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools.

Administration believes the student and their parent/guardian hold the primary responsibility in determining a student's personal attire, hairstyle, and/or accessories. Schools are responsible for ensuring that student attire, hairstyle, and/or accessories do not interfere with the health or safety of any student and do not cause a substantial disruption to the school environment.

1. Students are allowed to dress and style their hair for school in a manner that expresses their individuality without fear of unnecessary discipline or body shaming.
2. Dress code enforcement will not create disparities, nor will it be more strictly enforced against students because of their legally protected status or classification, household income, body size/type, or body maturity.
3. Individual students and staff members are responsible for managing their own personal feelings, assumptions, and/or judgments of others' appearances.

STUDENTS MUST WEAR:

1. Clean Attire:
 - Top - shirt, sweater, sweatshirt, dress, etc.
 - Bottom - pants, leggings, shorts, skirt, etc.
 - Footwear - that does not cause damage to school property and is appropriate for daily school activities.
2. Clothing must be worn in a way such that a student's private areas (genitals, buttocks, and nipples) are fully covered with opaque fabric. **i.e. not able to see through* Attire that resembles undergarments may be addressed by the building Principal or their designee



3. Additional student attire requirements, when necessary to ensure safety in certain academic or public settings (*e.g., physical activity, science or CTE courses*) are permitted. Additionally, this allows for reasonable variation in required student attire for participation in activities held at public venues or public events involving student groups.

STUDENTS MAY NOT WEAR:

1. Clothing, headwear, jewelry, or personal items that: are pornographic, contain threats, or that promote illegal or violent conduct such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia; demonstrate hate group or gang association/affiliation and/or use hate speech targeting groups based on race, ethnicity, sex, gender, gender identity/expression, sexual orientation, religious affiliation, or other protected groups. (*ie. confederate flags, swastika, etc.*)
2. Swimsuits, leotards, singlets, and other similar attire when not participating in such associated activities.
3. Blankets, sunglasses, non-medical masks, or other costume accessories that disrupt the learning environment.

**Attire worn in observance of a student's culture and/or religion may not be subject to the provisions of this dress code.*

ENFORCEMENT:

The Principal will ensure all staff members are aware of and understand the provisions of the dress code. Staff members will use reasonable efforts to avoid addressing dress code violations with students in front of others. When necessary, the Principal or their designee will address possible dress code violations with students and their parents/guardians. The step discipline system outlined in the school handbook will be followed for dress code violations.

** The administration reserves the right to determine appropriate school attire.*

HARASSMENT, GENERAL AND SEXUAL

The bullying and harassment of students will not be tolerated at the Frederic School District. The Board of Education considers these actions detrimental to the health and well-being of students, and will not be tolerated. The school board has defined bullying, cyberbullying, and harassment in policy 411.1. All school staff, students, and parents should refer to these definitions for clarity on what is considered bullying, cyberbullying, and harassment.

Students are prohibited from bullying or harassing any person when either the aggressor and/or the target (victim) of the behavior is:

- At school or on school grounds
- At any school-sponsored activity
- Using District-provided transportation
- Under the supervision of school district authority



- Otherwise within the scope of the District’s disciplinary jurisdiction (such as conduct that occurs away from school that endangers the health, safety or property of a person who is at school).

Students violating this policy will be addressed through interventions and/or consequences that consider the totality of the relevant circumstances including by not limited to the nature and severity of the conduct, the student age and developmental level, and the student’s behavioral history. Possible consequences could include:

- Revocation of school-related Drives
- Temporary removal from class or school activities
- Suspension, expulsion, and/or referral to law enforcement officials

Students, parents, and/or staff shall report any bullying, cyberbullying, and/or harassment either verbally or in writing.

CYBERBULLYING

Students who report to staff or administration that they are being harassed or bullied over the internet or social media, will have the situation investigated. These cases may result in disciplinary action at school and/or possible Police investigation.

CELL PHONES & OTHER PERSONAL COMMUNICATION DEVICES

Frederic 6-12 School recognizes the increasing use of cell phones and other personal communication devices (iPods, tablets, MP3 players, Kindles, etc.) amongst students and families. While the use of technology is encouraged and supported, it is recognized that personal electronic devices can be a distraction to the learning environment when not used properly. Frederic 6-12 School students may bring cell phones and/or other electronic devices to school as long as the following guidelines are met:

Students may use their personal communication device (PCD) before and after school, during lunch, and during passing times. High School students may use their personal devices in the classroom for instructional purposes with teacher permission. Middle school students are to leave their personal devices in their locked lockers during instructional time. Students cannot use them in the hallways, bathrooms, locker rooms, or anywhere else in the building during instructional time. Cell phones and other devices capable of taking pictures or video are not allowed in bathrooms or locker rooms (Board policy 731.1). Use of a PCD to capture, record, and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy rights and is not permitted. Violation of this provision may result in confiscation of the PCD, direction to delete the recorded file, and/or referral to law enforcement if the violation involves a potentially illegal activity.



Use of cell phones for field trips and co-curricular activities will be at the discretion of the chaperone/advisor/coach. The school district will not be responsible for the loss, damage, or theft of any electronic device brought to school.

1. First Violation:
 - a. Cell phone confiscated. Students must pick up their cell phone at the end of the school day from the 6-12 Office.
2. Second Violation:
 - a. Cell phone confiscated. Lunch detention and the student's parent must pick up the cell phone from the 6-12 Office.
3. Third Violation:
 - a. Cell phone confiscated. After school detention and student's parents must pick up the cell phone from the High School Office.
4. Fourth Violation:
 - a. Cell phone confiscated. Half day in-school suspension and the student's parent must pick up the cell phone from the High School Office.
5. Subsequent Violations:
 - a. Cell phone confiscated. In-school suspension and the student's parent must pick up the cell phone from the High School Office.

BUS DISCIPLINE - SIREN BUS COMPANY

All students utilizing District provided transportation shall follow all bus transportation rules. Students that compromise bus safety, exhibit behavior that endangers the health, safety or property of others will be disciplined by administration in accordance with the Frederic 6-12 School Student Handbook, which may result in permanent removal from District provided transportation, suspension from school, expulsion from school, or other forms of discipline as determined by administration.

PHYSICAL DISPLAYS OF AFFECTION

Physical display of affection between students is not considered acceptable behavior in school or on the school grounds. Any contact between students beyond holding hands is considered inappropriate in a school building and may result in a disciplinary action.

PROFANE LANGUAGE

The use of profane or vulgar language or other means of expression is forbidden on school grounds and at school activities. Students using such language or other modes of expression may be held accountable according to the step discipline system.



INCITING OTHERS TO VIOLENCE OR DISOBEDIENCE

This includes inciting others by words, acts, or deeds giving encouragement to demonstrations or protests, which disrupt the normal educational process of the school. Parents/guardians will be notified and the step discipline system may be implemented.

REMOVAL OF DANGEROUS, UNRULY, OR DISRUPTIVE STUDENTS

A student who threatens to harm another student/teacher will be removed from school grounds until the situation is resolved. A student who physically attacks another will be removed from school for an appropriate period of time determined by the administration. Incidences may be reported to the authorities and lead to severe disciplinary measures, including up to expulsion. (Policy 447.1 & 447.3)

TOBACCO (Use or Possession Of)

The Frederic School District, in compliance with the state law, prohibits any use of tobacco or nicotine on school property. Smoking, vaping, or any use of tobacco, nicotine, lighters, matches, products, or paraphernalia is prohibited on school premises at any time. This includes any function in which the student body participates, including co-curricular bus transportation and school sponsored events off school grounds. Students caught with any tobacco or nicotine products or paraphernalia (regardless of the age of 18) on school grounds will be assigned a minimum of 2 days out-of-school suspension and may be issued a citation by law enforcement.

ALCOHOL & OTHER DRUG (AODA)

The Frederic School District is committed to providing an optimal school environment for student learning and positive youth development. Alcohol and controlled substances use and abuse seriously interferes with the school environment and jeopardizes the health and well-being of students. The use, possession, sale, or furnishing of alcohol, non-prescribed substances, chemical or illegal substances anywhere on school property by a student at any time is prohibited. No student or parent/guardian may appear at school or any school-sponsored function under the influence or possession of alcohol, non-prescription substances, chemicals, illegal substances, or look-alikes. (Wisconsin statutes 66.054, 947.04) Disciplinary action may result in expulsion procedures from the District.

WEAPONS (DANGEROUS WEAPONS IN SCHOOL)

The Board of Education prohibits students from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the District for the purpose of school activities approved and authorized by the District including, but not limited to, property leased, owned, or



contracted for by the District, a school-sponsored event, or in a District vehicle without the permission of the Superintendent. The term “weapon” means any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms (including, but not limited to, firearms as defined in 18 U.S.C. 921(a)(3)), guns of any type whatsoever, including air and gas-powered guns (whether loaded or unloaded), knives, razors, clubs, electric weapons, metallic knuckles, martial arts weapons, ammunition, and explosives.

Violation of this policy will be immediately reported to law enforcement or juvenile delinquency authorities as outlined in Chapter 938 of the Wisconsin Statutes. Dangerous weapons will be confiscated by school personnel and reported to the parents/guardians. Any student violating this policy shall be subject to penalties outlined in state law and referred for suspension or expulsion in accordance with state and federal law.

The building principal may allow weapons in the building for the following purpose:

1. Weapons under the control of law enforcement personnel or by an individual in accordance with a contract entered into between a school and the individual or an employee of the individual.
2. Theatrical props used in appropriate settings or equipment used in appropriate sporting events.
3. For purposes of demonstration, educational presentations, or safety classes. Approval must be in writing and granted prior to the weapon being brought to the school. The weapon shall be maintained in the possession of the principal or person(s) designated by the principal, except during the actual demonstration or presentation.

SEARCH AND SEIZURE

School authorities have the responsibility of safeguarding the safety and well-being of the students in their care. School authorities may search school property, such as lockers used by students, and the person or property, including vehicles on school grounds. Anything found in the course of a search pursuant to this policy which constitutes evidence of a violation of a particular law or school rule, or which endangers the safety or health of any person will be seized. Seized items will be returned to the owner if the items may be lawfully possessed by the owner. If the owner of the lawfully possessed item is a minor, then the item will be returned to their parent/guardian. Seized items that may not lawfully be possessed by the owner will be turned over to law enforcement.

SLEEPING IN CLASS

Students are expected to be engaged and attentive during instructional time. Sleeping in class could result in the loss of the sleeping student’s Drive card. In some cases the step discipline system may be implemented.



DETENTION

Detention may be required of a student for one or more major violations of school rules.

Detention will be completed at the time the school assigns it. Once assigned, the detention becomes the responsibility of the student to complete on the assigned day and time. Students are expected to do schoolwork while serving their detention.

Refusal to Attend:

- Students will receive an additional day of detention for each unexcused day missed.
- Students will not be allowed to participate in afterschool activities on days they miss detention.
- Parent phone call or meeting to discuss further consequences as determined by the principal.

EXPULSION OF STUDENTS

The Board may expel a student from school for the following types of conduct if it is determined the student is guilty of the conduct charged, and that the interest of the school demands the student's expulsion:

1. Repeated refusal or neglect to obey school rules or regulations;
2. Knowingly conveying or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;
3. Engaging in conduct while at school or while under the supervision of a school authority which endangers the property, health or safety of others. Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.
4. Engaging in conduct while not at school or while not under the supervision of a school authority which endangers the property, health or safety of others at school or under the supervision of a school authority or endangers the property, health or safety of any employee or Board member of the district. Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property; or
5. Repeatedly engaging in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and such conduct does not constitute grounds for expulsion under (1) through (4) above.
(This reason for expulsion only applies to students 16 years of age or older.)

The Board shall expel a student for engaging in conduct outlined in state law which requires the student's expulsion (e.g., possession of a firearm).

Student expulsion proceedings shall be conducted in accordance with state law and established district procedures. Any consideration of expulsion for an exceptional educational need student will conform to



legal requirements. Legal Ref: Sections 118.16(4) & 120.13(1) Wisconsin Statutes

FIGHTING

Fighting is defined as aggressive, hostile bodily contact with others. Parents/guardians will be notified and the step discipline system may be implemented. Causing bodily harm to another by an act done with intent to cause bodily harm to that person or another without the consent of the person harmed is considered battery.

SECTION 5: TECHNOLOGY

COMPUTER USAGE/INTERNET POLICY

The Frederic School District has a computer usage/internet policy for students (363 and 363.3).

- This policy also includes the use of student work selected for inclusion on the district website. Yearly, all students, parent(s)/guardian are required to read and sign the Frederic School District [Internet & Technology Responsible Use Agreement](#).

SECTION 6: SAFETY

IMMUNIZATIONS

The Board of Education requires that all students be properly immunized pursuant to the provisions of the State Health Department regulations. All students shall be required to provide records establishing that they meet the State Health Department's immunization requirements or request a waiver of those requirements not later than the 30th school day from the beginning of the school year or initial enrollment in the District, for students transferring into the District.

MEDICATIONS

All medications, including over the counter pain relievers and allergy medications, must be registered and stored in the nurse's office. Staff will not administer OTC medication without a parent permission form. Staff will not administer a prescription medication without a physician order. Prescription medications must remain in the original, labeled containers, identifying the dates, time and dosage amounts for the current school year. Additional medications will be sent home after the registered end date or end of school year.



ILLNESS

If a student becomes ill at school, attempts will be made to reach a parent, legal guardian, or a designated emergency contact. Students will remain in the office's designated sick room until someone is available to come pick them up. If a student is sent home ill due to a fever greater than 100.4 and/or vomiting/diarrhea, they will be required to stay home for 24 hours after symptoms have resolved. All families are required to provide the office with current changes involving emergency contact information throughout the school year.

HEALTH SERVICES

The Frederic School District has a Registered Nurse on our staff. Students should report illness or injuries to their teacher when possible, but if serious situations arise they should report directly to the School Nurse or Principal. Parents/relatives/designee will be notified in case of emergencies to assist with appropriate medical decisions. If a parent/guardian, relative, or designee cannot be contacted by phone, the Registered Nurse or principal will arrange for transportation to a clinic or hospital if necessary. Parents are asked to complete the emergency contact information in Infinite Campus at the beginning of each school year, and to update it with any changes as the school year progresses. We also ask that you update the school office on address and phone number changes that may occur during the school year.

- Parents should notify the School Nurse of any health conditions that could affect the behavior or wellness of their child.
- Student accident insurance is carried by the Frederic School District, and it will apply in most cases toward payment of medical costs beyond that covered by your family policy. Contact the School Nurse to fill out an accident report.
- Students suspected of carrying a communicable disease will be excluded from school until a doctor's note is received stating the doctor's approval of the student's re-entry to school.
- Administration of medication should be done at home whenever possible.
- Absenteeism due to illness should be specified clearly on the written excuse returned to school.

SCHOOL CLOSING ANNOUNCEMENTS

Families will be notified of inclement weather cancellations and delays via Infinite Campus Messenger. Information will also be provided on the district website and the following local news outlets: WCCO Channel 4, KSTP-TV Channel 5, KMSP FOX 9, and KARE 11

ACCIDENT INSURANCE

The School Board provides student accident insurance to cover injuries to students resulting from accidents during the regular school term. Such insurance shall cover students while:

- Attending regular school sessions.



FREDERIC
SCHOOL DISTRICT

- Participating in school-sponsored co-curricular activities.
- Traveling to and from school for regular sessions and to and from school for school sponsored activities while under the supervision of a school employee.
- Practicing for or competing in interscholastic sports scheduled by the school and while under the supervision of a school employee.
- Traveling to and from such practices or competition while under the supervision of a school employee.

FIRE, SAFETY, & TORNADO DRILLS

Fire, Safety, and Tornado Drills are required by state law. Fire drills are conducted monthly, safety drills twice a year, and a tornado drill yearly. Emergency exit routes shall be posted in each classroom and students are expected to cooperate with directions provided to them by school personnel. The signal for a fire drill is flashing lights and siren. The signals for safety and tornado drills will be given through the 6-12 office and may vary depending on the scenario being practiced.



ACKNOWLEDGEMENT OF THE STUDENT HANDBOOK

The 2023/2024 Frederic 6-12 Student Handbook is available to all families on the Frederic School District Website: [Frederic 6-12 School Family Handbook](#)

We acknowledge that the Frederic School District has provided our family access to the 2023/2024 Frederic 6-12 Student Handbook. We are aware of the current policies and procedures that govern student learning, behavior, and social/emotional growth.

Student _____ Signature _____ Date _____

Student _____ Signature _____ Date _____

Student _____ Signature _____ Date _____

Student _____ Signature _____ Date _____

Student _____ Signature _____ Date _____

Student _____ Signature _____ Date _____

Parent _____ Signature _____ Date _____

Parent _____ Signature _____ Date _____

The Frederic 6-12 Student Handbook is a comprehensive resource that outlines important information families require throughout middle and high school. As we continue to work hard to improve our resources and communications with families and the community, please contact our office if you have any further questions or concerns throughout the school year. Our collaboration and support is vital to the success of our students!

