



**Frederic 6-12 School**

**“BE EXCELLENT”**

**2025-2026**

**Student and Family Handbook**



District Administrator:	Kyle Luedtke
Principal:	Marcus Cornelius
School Counselor:	Emily Stauty
Athletic Director:	Joe Draxler

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## WELCOME

Dear Parents/Guardians and Students,

The teachers, staff, and administrators are committed to providing students with the best possible educational experience while attending Frederic Schools. It is our goal to provide a safe and orderly learning environment for all.

The student handbook has been prepared as a guide and is not meant to be all inclusive of all "school policy." Full [school board policy](#) is available on our district website. Interpretation of items in the handbook and those things that are not in the handbook shall be the responsibility of the building principal. We encourage students and their families to read this handbook. It should provide everyone with a good foundation for what a student's responsibilities are while a student at Frederic.

Excellence in learning has never been more important than it is today. The rate at which technology and the competitiveness of the US job market is rapidly increasing. Success in school, as well as in life, is directly proportional to the effort put forth. We encourage students to be involved in the many facets of student life at Frederic 6-12. Working together we can reach our ultimate goal of each student developing to their fullest potential.

It is a personal goal of mine to help bring consistency and high standards to all students and staff. With the commitment of the Frederic and surrounding communities we will continue to prepare students to go on to accomplish great things.

Mr. Marcus Cornelius  
6-12 Principal  
715-327-4223 x 1130  
[corneliusm@frederic.k12.wi.us](mailto:corneliusm@frederic.k12.wi.us)



### **DISTRICT VISION**

#### **BE EXCELLENT!**

Our vision is to foster an educational environment where students, educators, and the community embrace a culture of excellence. We believe in empowering every individual to strive for their personal best, pursue their passions, and develop their full potential. Our collective commitment to excellence will prepare students to become lifelong learners, responsible citizens, and leaders of tomorrow.

### **DISTRICT MISSION**

In our quest to “Be Excellent” in a rapidly changing global society, we will foster continuous academic excellence, citizenship, and personal development for all.

### **DISTRICT CORE VALUES**

- Learning First: Prioritizing and committing to learning for all.
- Empowerment: Empowering all individuals to reach their full potential, pursue their passions, and take ownership of their learning and responsibilities.
- Continuous Improvement: Committing to ongoing growth, innovation, and advancement.
- Inclusivity: Creating a welcoming and inclusive environment that respects and celebrates the diversity of all students, staff, and community members.
- Collaboration: Fostering a culture of collaboration and teamwork among students, staff families, and the community to achieve shared goals.
- Critical Thinking: Developing critical thinking skills, problem-solving abilities, and the ability to analyze and evaluate information.
- Positive Character: Nurturing, developing and practicing positive character traits such as integrity, empathy, resilience, and ethical decision-making.
- Community Engagement: Encouraging active involvement and partnerships with families, community organizations, and local businesses enhance the educational experience.
- Global Citizenship: Supporting social responsibility, cultural awareness, and respect for different perspectives.

### **6-12 FREDERIC SCHOOL SONG**

FREDERIC HIGH SCHOOL  
HATS OFF TO THEE  
TO OUR COLORS  
TRUE WE SHALL EVER BE  
FIRM - UNITED- LOYAL ARE WE  
F-R-E-D-E-R-I-C  
HATS OFF TO FREDERIC HIGH



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## SECTION 1: CAMPUS INFORMATION

### NON-DISCRIMINATION NOTIFICATION

The Frederic School District prohibits all forms of unlawful discrimination against students and other persons in all aspects of the District's programs and operations. Accordingly, consistent with section 118.13 of the state statutes, no person shall unlawfully be discriminated against in any curricular, extracurricular, pupil service, recreational or other program or activity because of the person's sex, sexual orientation, race, national origin, ancestry, religion, creed, pregnancy, marital or parental status, or physical, any mental, emotional or learning disability, or any other legally-protected status or classification.

### STUDENT BULLETIN BOARDS/POSTERS

Students must have approval from the office before posting any notice, poster or publicity for student activities. No documents will be posted without an administrative approval. Non approved posters will be removed and disposed of. Posters and other materials involving activities not directly sponsored by the school must be left in the office for posting. See office for [form](#).

### ANIMALS AND PETS

Animals and pets are only allowed with principal approval and should be for educational purposes only. They must be vaccinated as required by local government ordinances, appropriately housed, and properly handled. Poisonous and dangerous animals will not be permitted. Animals are not to be transported on school buses.

### SATURDAY SCHOOL

Frederic School District will provide an opportunity for students to get additional support on school work on some Saturdays. These days will be determined by the needs of the students and available staffing, but typically will revolve around eligibility checks. Saturday school is an opportunity for students to gain additional time and teacher help to complete their missing assignments. Saturday school is a privilege for students and any behavior issues will result in losing the opportunity to attend. Transportation and meals are not provided. There may be fees associated with picking up students late.

### VEHICLES ON SCHOOL PROPERTY

- There is no cost for a parking permit.
- Students will be required to display a school issued parking permit in their vehicle at all times while parked on school grounds. Failure to follow parking rules will result in loss of parking permit.
- Student vehicles not parked in the designated student lot are subject to being towed.
- Any student driving their vehicle in a reckless manner on the school grounds will be subject to disciplinary actions.
- Any automobiles (locked or unlocked) may be searched at any time while parked on school grounds.



### RECREATIONAL VEHICLES

- All students operating snowmobiles, ATV's & UTV's must meet the State of Wisconsin laws and regulations for operation and registration.
- Parents must sign a release and give permission for their child to ride to school.
- All recreational vehicles must be registered in the office and have current registrations.
- Other students may not ride any recreational vehicle that they do not own.
- A student's privilege of driving any recreational vehicle on school property may be suspended or revoked in the event the student driver violates any rule on school property. If a student is seen operating a recreational vehicle in an unsafe manner, their privilege may be revoked.

### LOCKERS

Students are assigned a locker and/or a gym locker at the start of each school year. The Frederic School Board retains ownership and possessory control of all student lockers and if determined necessary or appropriate, without the consent of the student, notifying the student, or obtaining a search warrant, the principal or designee can conduct a search of any locker. This may include personal possessions to ensure the safety of others; no dangerous weapons, alcohol, drugs (including tobacco/vaping products), explosive material, pornographic/obscene material, and/or stolen property. Any unauthorized item found will be removed. Periodic locker checks may be held at the discretion of the principal.

Student responsibilities for locker use:

- Maintain the good condition of the locker.
- Use painter's tape or magnets to hang personal decorations.
- Students are not to exchange lockers or share lockers with another student.
- The school is not liable or responsible for personal valuables lost or stolen.
- If a problem arises with your locker, notify a staff member as soon as possible.

### LIBRARY/ LMC

The 6-12 School Library Media Center (LMC) is a multi-functional room where all users must be considerate of the needs of others. Students should maintain a quiet atmosphere for studying and reading to occur. Students who do not follow this expectation may be sent back to their classroom or held accountable through the step discipline system.

### PHOTOS/VIDEOS

The school may take pictures or videos of students without parental permission if it is used solely for school purposes. Pictures may be published on the district website, district newsletter, social media and/or in various district print publications. Families that wish to opt out of photos can contact the office or note it in their enrollment paperwork. Students may not post pictures publicly, share, or send pictures of students or staff without their express or implied permission.



### SURVEILLANCE CAMERA USE

To better provide a safe and healthy environment, surveillance cameras and recording devices are used in district buildings and transportation vehicles.

### VISITORS

Visitors, particularly parents, are welcome at the school. In order to properly monitor the safety of students and staff, each visitor must report to the office upon entering the school to register and obtain a pass. Any visitor found in the building without a pass shall be reported to the principal and/or law enforcement.

If a person wishes to confer with a member of the staff, they should call for an appointment prior to coming to the school, in order to prevent any loss of instructional time. Visitors' access to classrooms and instructional activities are subject to reasonable restrictions and limits. Please consult with the principal regarding these restrictions. Students may not bring visitors to school without first obtaining written permission from the principal.

In accordance with 120.13(35), Wis. Stats., the District Administrator has the authority to establish conditions for entering or remaining in a School District building, prohibit the entry of any person to a school of this School District, or to require a visitor to leave when there is reason to believe the presence of such person would be or is detrimental to the good order of the school. If such an individual refuses to leave the school grounds or creates a disturbance, administrators are authorized to request from the local law enforcement agency whatever assistance is required to remove the individual.

### AFTER HOURS BUILDING USE

Students are not to be at school or in the school parking lot before or after school hours unless they are here for a specific purpose under the direct supervision of an advisor or program. This regulation pertains to before 7:30 a.m. and after 4 p.m.

The purpose of this policy is to ensure that school facilities are used in a manner that supports student learning, extracurricular activities, and community engagement while maintaining safety, security, and accountability.

School hours are from 7:30 AM until 3:45 PM. After school is dismissed if students are in the building they must be supervised by a responsible adult. Students involved in extracurricular activities should report to their designated areas. Their coach or advisor is their supervisor. From 7:00-7:30 AM the vestibule area will be available for students arriving early unless they have a pre-arranged meeting with a teacher or staff member.





### BELL SCHEDULE

Middle School		High School	
8:05-8:10	Homeroom	8:05-9:06	1st Hour
8:13-9:02	1st Hour	9:10-10:10	2nd Hour
9:06-10:26	2nd Hour	10:14-11:14	3rd Hour
10:30-11:50	3rd Hour	11:15-11:44	Lunch
11:50-12:30	Lunch/Recess	11:48-12:48	4th Hour
12:34-1:54	4th Hour	12:52-1:52	5th Hour
1:58-2:54	5th Hour	1:56-2:56	6th Hour
2:58-3:30	Viking Time	3:00-3:30	Viking Time

### ASSEMBLY SCHEDULE

Middle School		High School	
8:05-8:10	HOM	8:05-9:00	1st Hour
8:14-8:57	1st Hour	9:04- 9:59	2nd Hour
9:01-10:12	2nd Hour	10:03- 10:58	3rd Hour
10:16-11:28	3rd Hour	11:02-11:32	Lunch
11:32-12:02	Lunch/Recess	11:36-12:21	4th Hour
12:06-1:32	4th Hour	12:25-1:20	5th Hour
1:36-2:25	5th Hour	1:24:-2:21	6th Hour
2:25-3:30	Assembly	2:25-3:30	Assembly

**\*\*in the event of a weather delay classes may be adjusted or cancelled**



### FEES

Student Meal Prices for 2025-2026	<u>6-12 Building:</u> Breakfast: \$1.70 Lunch: \$3.05 Milk: \$0.60 Supersize \$2.60
Athletic Fees	\$20/Sport or \$50 Family Cap/year
Chromebook Insurance	Optional \$34.00/student have to be paid by 2nd Friday of the start of the school year. **Unless you are a mid year enrollment then you have 2 weeks to pay
Chromebook Misc.	Anything not covered by insurance
Woods Fee	\$20.00
Field Trip	Depends on the field trip.
School Supplies	Kits are \$30.00 for 25-26
AP Test Fees	\$94 per test. Pending free and reduced status
Music Department	Rental Fees- Instrument - Misc Parts- Reeds etc, if necessary.
Registration Fee	\$5.00/Year for each HS Student (Goes into their class account)
Yearbook	Optional
Summer School Fee	Optional
Misc. Fees	To replace anything missing or broken. Ex- non returned book, etc.

## SECTION 2: ACADEMICS

### HIGH SCHOOL GRADUATION REQUIREMENTS - (28.5 CREDITS)

English Language Arts	4.0 credits	Health	0.5 credits
Social Studies	3.0 credits	Technical Education	0.5 credits
Mathematics	3.0 credits	Family Consumer Science	0.5 credits
Science	3.0 credits	Senior Seminar	0.5 credits
Business	0.5 credits	Physical Education	1.5 credits
Information Processing	0.5 credits		
Financial Literacy	0.5 credits	Elective Courses	10.5 credits

Please visit the [Course Registration Guide](#) for more information.



### SCREENING ASSESSMENTS

6-10 Aimsweb Reading - assesses growth in grade level English Language Arts skills.  
HMH Into Literacy Diagnostics - progress monitoring individual essential skills.

6-10 Aimsweb Math - assesses growth in grade level math skills.  
iReady Math Diagnostics - progress monitoring individual essential skills.

**\*\*For more information on these assessments please contact teachers or the office staff**

### WISCONSIN STATE ASSESSMENTS

All students grades 6-11 are required to participate in Wisconsin State Assessments each spring:

6-8,10	WI Forward Exam
9-10	PreACT
11	ACT Exam (SAT not required in WI)
11-12	CIVICS Exam - required passing score before graduation
11-12	ASVAB - Armed Forces Vocational Aptitude Battery ( <i>optional</i> )

### ACADEMIC & CAREER PLANNING (ACP)

Students in grades 6-12 are required to participate in Wisconsin's academic and career exploration and planning curriculum each school year. Questions regarding academic and career planning should be directed to the school counselor, Ms. Emily Stauty.

[stautye@frederic.k12.wi.us](mailto:stautye@frederic.k12.wi.us)

### YOUTH APPRENTICESHIP

Youth Apprenticeship combines public high school courses and paid work-based learning to teach students the skills they will require to work in Wisconsin industries. Based on statewide curriculum guidelines, these programs are led by qualified teachers and skilled worksite mentors. For more information please contact Mrs. Donna Tietz [tietzd@frederic.k12.wi.us](mailto:tietzd@frederic.k12.wi.us)

### DISTANCE & ONLINE LEARNING

The Frederic School District recognizes "distance" as an appropriate instructional delivery system for students. Online instruction is viewed as a method for the District to enhance or expand course offerings and to provide an educational alternative better suited to the learning needs of a diverse population of students. Distance Education may include virtual courses through Google Classroom, Wisconsin Virtual School, Educere, or Acellus.

- All virtual courses must be approved by the Frederic School District principal.
  - Students participating in online courses will work at school in a designated location, attendance is required.
  - In the event of a failing grade (F) students and families are responsible for the cost of the course.
- See the [Online Learning Contract](#) or Ms. Stauty for details.



### DUAL CREDIT AND ARTICULATED COURSES

Students enrolled in Dual Credit courses have the opportunity to earn both high school credit and college credit through Northwood Technical College. Students taking Dual Credit and Articulated courses will be considered students of the Frederic School District and will be subject to all state laws and board policies. Each accounting course taught on campus at Frederic High School is weighted.

### ADVANCED PLACEMENT (\*AP) COURSES

Students enrolled at Frederic High School have the ability to register for a variety of Advanced Placement courses. AP courses are an excellent opportunity for students to experience the challenge of college level content while still attending high school. College level courses are likely to require additional time spent outside of the classroom and may require additional work over the summer months. Students interested in AP courses must have completed all prerequisite requirements and must meet with the school counselor to discuss availability and scheduling. AP courses are scheduled as a full year commitment.

**Students who successfully pass the AP Exam with a 3, 4, or 5 in the spring will be eligible for a weighted grading scale 5.0. If students choose to refrain from the AP Exam, the course will be weighted on a 4.0 grading scale.**

It is recommended that students have maintained at least a 3.0 grade point average (GPA) to engage in an AP course.

**November 4th** Deadline to register for an AP exam (\$40 down payment)

All AP exams must be paid in full before the exam date (\$94)

**May** (*current year*) All AP exams are administered at the end of May

### START COLLEGE NOW

Any student in 11<sup>th</sup> or 12<sup>th</sup> grade may enroll in a course at a Wisconsin Technical College System campus through the Start College Now Program providing the student meets the requirements established by law and by the School District and subject to approval of the Board on an annual basis. A student or their parents must also complete the application form and submit it to the high school Student Services Office by March 1<sup>st</sup> if the student intends to enroll in the next fall semester or by October 1<sup>st</sup> if they intend to enroll in the spring semester. Any interested student should contact Miss Emily Stauty to obtain the necessary information.

### EARLY COLLEGE CREDIT PROGRAM (ECCP)

Any student in 11<sup>th</sup> or 12<sup>th</sup> grade may enroll in the Early College Credit Program providing the student meets the requirements established by law and by the School District and subject to the approval of the Board on an annual basis. A student or their parent must also complete and submit the Intent to Participate Form available from the Student Services Office or the Department of Public Instruction to the high school administration by February 1<sup>st</sup> if the student intends to enroll in the summer session, by March 1st if the student intends to enroll in the next fall semester, and by October 1st if they intend to enroll in the spring semester. Any interested student should contact Miss Emily Stauty to obtain the necessary information.



### DIRECT ADMIT WISCONSIN

The Universities of Wisconsin provide a place for all Wisconsin high school students to access a world-class public education. Students do not need to apply or pay an application fee.

#### **Direct Admit Wisconsin Next Steps**

- Connect with your school counselor and agree to participate during your junior year.
- Register for senior year classes to be on track to graduate.
- Look for your Direct Admit letter in July before your senior year!
- Explore and connect with the university or universities offering you direct admission.
- Explore financial aid options and complete the FAFSA, if eligible.
- Make your final decision and say “Yes!” to a UW school.

#### **Participating Universities**

You could be directly admitted to one or all of these participating UW universities and/or branch campuses:

- UW-Green Bay
- UW-Milwaukee
- UW-Oshkosh
- UW-Parkside
- UW-Platteville
- UW-River Falls
- UW-Stevens Point
- UW-Stout
- UW-Superior
- UW-Whitewater

### REPORT CARDS/GRADES/PROGRESS REPORTS

Communication with a student’s parent/guardian regarding progress is an important component of the parent/school partnership. Teachers/principal/counselor/office staff/infinite campus will communicate with parents when a student is not passing a class every 3 weeks at eligibility check, to discuss and/or create a plan for the student to be successful. Frederic 6-12 School provides six reports (progress/grades) and schedules three parent/teacher conference times throughout the year. We also rely on students and parents to communicate with each other on academic progress. Parents may and are highly encouraged to monitor student academic progress online using Infinite Campus.



### GRADING PROCEDURE

The Frederic 6-12 Staff is committed to providing quality instruction and assessment practices that support learning over the accumulation of points.

9-12	Formative Feedback	40%	Summative Assessment	60%
6-8	Formative Feedback	50%	Summative Assessment	50%

- Formative assignments(homework, daily assignments, exit tickets, bell ringers, journals, PE routine, etc.) are to provide feedback to students in preparation for summative assessments, measuring mastery of the essential skills identified.
- Incomplete work: any work that is unfinished due to a prolonged or unexpected absence.
- Missing work: any work that has not been turned in for grading by due date in Infinite Campus.
  - 50% credit will be deducted for work turned in after the due date.**
  - No credit will be awarded for work turned in 10 days after the due date.**
  - The last day of each trimester is the final deadline for all student work.
- Retake/Correction Procedures:
  - Retake/Correction procedures will be outlined in the course syllabus for each class, if there is not a retake procedure listed, then the following will be in place:
  - Students will have 5 days from the assignment due date to create a retake/correction plan.
    - students must meet with a teacher to complete a Retake/Correction Plan.
    - students must have all practice work completed or corrected before the retake.
    - retakes will not be scheduled on the same day of the original assessment.
    - credit received will be determined by the teacher.
- Student Responsibilities During Excused Absences (see attendance policy)

### FINALS

- In order to successfully earn credit for a course students must complete the final exam or project as defined by the teacher of the class.
- The final should count for no more than the equivalence of 2 summative assessments.
- No late submissions or retakes will be allowed without prior approval from the teacher **and** principal.
- Finals will be held during the last half of the last week of the trimester, but check with each teacher's course syllabus for specific details involved.
- Trimester 1 - Nov 18-20, Trimester 2 - March 3-5, Trimester 3 - June 1-3



### PEER GRADING

Peer grading shall be allowed when the teacher believes peer grading will be a valuable learning experience for the class. During a peer grading activity, the teacher shall use the activity to help students review class concepts or objectives. If peer grading is allowed, students shall not be asked to publicly reveal either their own grade or the grade of another student.

### GRADING SCALE

<b>% Percentage</b>	<b>GPA Average</b>	<b>Letter Grade</b>	<b>Academic Achievement</b>	<b>Weighted Scale**</b>
94-100	4.000	A	Mastery	5.000
90-93	3.667	A-	Mastery	4.667
87-89	3.333	B+	Proficient	4.333
84-86	3.000	B	Proficient	4.000
80-83	2.667	B-	Proficient	3.667
77-79	2.333	C+	Developing	3.333
74-76	2.000	C	Developing	3.000
70-73	1.667	C-	Developing	2.667
67-69	1.333	D+	Emergent	2.333
64-66	1.000	D	Emergent	2.000
60-63	0.667	D-	Emergent	1.667
< 59	<0.667	F	Not Demonstrating	<1.667

*\*\*see course description guide for a list of weighted scale classes*



### INFINITE CAMPUS

Infinite Campus is the school district's student information management system. Through an online portal or mobile app, families can access all student courses, grades and attendance records throughout the school year. By providing individual contact information, all family members can opt to receive emails, text messages, and voicemail communications from the school and district. These communications include updated schedules, events and activities, as well as school closures.

<https://wicloud1.infinitecampus.org/campus/frederic.jsp?status=login>

### ACADEMIC DISHONESTY

Honesty and integrity are expected at all times. Students are prohibited from presenting someone else's work as their own, using artificial intelligence (AI) platforms in place of one's own work, providing unauthorized assistance to another student, and cheating in all its forms.

All school work submitted for the purpose of meeting course requirements must be the individual student's original work. Also, no student may intentionally limit or impede the academic performance or intellectual pursuits of other students.

Students who engage in cheating or academic dishonesty will be subject to disciplinary consequences. (see conduct/discipline)

### ACADEMIC HONORS/LETTER & LAMP

B Honor Roll:	GPA of 3.0 - 3.667	<i>(determined each trimester)</i>
A Honor Roll:	GPA of 3.7 - 4.0+	<i>(determined each trimester)</i>
Academic Letter:	GPA of 3.7+	for 3 consecutive trimesters
Academic Lamp:	GPA of 3.7+	for each additional 3 consecutive trimester

Academic Honors:	Seniors graduating with an overall GPA of 3.7+
All Conference Award:	Seniors graduating with an overall GPA of 3.7+
Salutatorian:	Senior graduating with the second highest overall GPA
Valedictorian:	Senior graduating with the highest overall GPA

WI Academic Excellence Scholarship (AES)	\$2,250 awarded annually for a graduating Senior with the highest GPA to be applied toward a Wisconsin College or University or Technical College.
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WI Technical Excellence Scholarship (TES)	\$2,250 awarded annually to a graduating Senior with the highest proficiencies in Technical Education subjects, to be applied toward a Wisconsin Technical College
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### COURSE SELECTION

- Registration for the upcoming school year takes place in the spring of the preceding school year.
- Courses selected by students must be approved by both their parents and counselor/principal.
- Once a student has selected classes, no changes may be made unless approved by the School Counselor and/or School Principal. Parents must sign off on any changes after the school year has started. A form will be sent home with student requests as needed.
- Please visit the [Course Registration Guide](#) for more information.





### VIKING TIME

Viking Time is scheduled daily from 3:00pm-3:30pm. The purpose of this time is for students to complete homework assignments, study, communicate with teachers, and work on any other coursework they need to complete.

- On Tuesdays, Viking Time will be used for Character Strong Lessons.
- On Thursdays, Viking Time will be used for Academic and Career Planning.
- On the other days of the week students will be allowed to work with other teachers if necessary. This meeting must be scheduled with the teacher prior to Viking Time.
- School organizations may periodically meet during Viking Time.

### RETENTION

Students in grades 6-8 who are struggling to show growth academically will be supported through a Promotion Retention Team (PRT). The purpose of the PRT is to create a plan for the student to be successful in their classes and make academic progress so they are prepared to meet the rigor of grade promotion. The need for academic support will be determined through a screening process that incorporates the students proficiency based on Forward test scores, Fastbridge screeners, and classroom grades in math, ELA, Social Studies, and science.

The PRT will refer to the following criteria to determine if a student will be promoted or retained:

- The student is at least one year behind grade level in both math and ELA, OR is two years behind in either math or ELA.
- The student, after given a realistic opportunity, has not made adequate progress on their set academic goals.
- Building administration will promote a student who has, in the professional judgment of the administrator, a realistic opportunity to participate at the next grade level in a meaningful manner and make more than negligible progress in reducing the gap(s) between the student's academic achievement and the applicable grade-level standard; AND
- For a student in 8th grade, promotion will be given to those students who displayed the ability to earn credit toward high school graduation in the core areas as a 9th grade student.

### HS STUDENT CLASSIFICATIONS

High school students must meet a minimum credit requirement in order to successfully move forward in their high school classification. If a student is unable to meet the minimum credit requirement, they will remain with the last level reached in terms of locker placement, Viking Time, and school activities. The following credit criteria must be met:

**Senior:** 19.5+ Credits

**Junior:** 12+ Credits

**Sophomore:** 6+ Credits

**Freshman:** 0-6 Credits



### WORK STUDY

- A Work Study program has been established for those who will benefit from an educational program. This includes part-time employment along with the usual classroom curriculum. The Work Study Program will provide Seniors with .5 of an elective credit for every 180 hours of pay stubs turned in. The credit earned under the Work Study program is above the minimum course load of 2.5 credits per trimester required of a full-time student. Work Study credit will apply toward elective graduation requirements.
- Work for Credit and Work Release are a privilege. Students will lose the right to work release based on the following:
  - Grades below a C
  - Office Referrals
  - Failure to turn in pay stubs on a bimonthly basis.
  - Attendance/Tuancy

### EARLY GRADUATION

The District's high school graduation requirements are established with the intent that students will normally attend high school for four (4) school years. Early graduation by a student who has attended high school (or an equivalent program) for less than four school years, is permitted on a case by case basis, based on pursuing alternative education paths. If the student has met the District's high school graduation requirements, is eligible to receive a high school diploma, and has met the following additional requirements, the student may be allowed to graduate from high school following their 10th or 11th trimester of high school.

1. The student, or, if the student is under age 18, the student's parent or guardian, must submit a written request for approval of early graduation to the principal, meet with the principal and school counselor to discuss the potential advantages and disadvantages of early graduation, and receive the District Administrator's approval for a plan that, if successfully completed, will satisfy the applicable graduation requirements.
2. After meeting with school staff, the student, or, if the student is under age 18, the student's parent or guardian, must provide written consent for early graduation.
3. Prior to graduating, the student must have attended a high school (or been enrolled in an equivalent educational program) for at least the equivalent of 3.33 complete, full-time school years, not including any summer school or interim session(s). Exceptional circumstances may be considered.
4. The student must have earned at least 25.5 of the minimum number of credits required to graduate prior to the start of the last credit-earning grading period in which the student will attend school before graduating. Exceptional circumstances may be considered.

When a student is already receiving the benefits of full-time enrollment and attendance, the student's desire to pursue early graduation does not, by itself, obligate the District to either (1) commit additional funds or other resources to facilitate the student's early graduation; or (2) provide or approve any special credit-earning opportunities or other special accommodations (including scheduling accommodations) beyond those that may be available through other established programs or processes.



The District has discretion to approve or deny requests for certain program or curriculum modifications and may, for example, deny a request that the District determines involves a plan for completing graduation requirements that is not educationally sound and appropriate.

Early graduation may cause the loss of eligibility for certain scholarships or other awards/honors, as determined by the terms and conditions established for the particular award/honor.

After receiving a high school diploma as an early graduate, an early graduate may not, thereafter, continue his/her enrollment or attendance in the District as a student. In addition, an early graduate is ineligible to participate in District-sponsored activities that are offered to current students, except as follows:

1. If otherwise eligible, an early graduate may participate in the high school graduation ceremony that is held for the school year in which he/she earns a high school diploma.
2. If a student graduates early mid-year, the high school principal or District Administrator may, at their discretion, approve an early graduate's written request to participate in a particular school-sponsored activity, excluding athletics and co-curricular groups/clubs, that occurs prior to the end of such school year.
3. As expressly permitted under any other School Board policy, if any.

### GRADUATION CEREMONY PARTICIPATION

In order to attend and participate in Frederic High School's Graduation Ceremony, students must be in good standing with the school district and have all fees and fines paid.

## SECTION 3: ATHLETICS/ACTIVITIES/ORGANIZATIONS

### EXTRACURRICULAR / ACTIVITY CODE / ELIGIBILITY STANDARDS

The Frederic Activity Code details the expectations of every student participant. The signed code covers a 12-month period. It is available as a separate document in the office, or in the school district website under Athletics. Please see the Athletic Director or Principal with any questions. [Extracurricular Activities and Programs Code](#)

### SPORTSMANSHIP POLICY AND PROCEDURES

- **Parents and/or Fans** exhibiting inappropriate behaviors before, during, or after a contest or practice.
  - Verbal warning.
  - Asked to leave and escorted out by security if needed. The principal and/or superintendent will be notified of the issue and apply the suspension route as needed.
  - If a supervising official (official or other school personnel home or away) removes an individual, the suspension route will be applied.



- **Suspension Process:**
  - 1st offense: 1 week (7 calendar days from day imposed and includes home and away events), may be moved down based upon severity of the event.
  - 2nd offense: 1 month (30 calendar days from day imposed and includes home and away events), may be moved down based upon severity of the event.
  - 3rd offense: one calendar year (may extend into the next school year based upon the severity).
- **Students** exhibiting inappropriate behaviors before, during, or after a contest or practice.
  - Verbal warning.
  - Removed from the event and parents notified. A meeting with the principal will happen to determine the next steps.
  - If a supervising official (official or other school personnel home or away) removes an individual, the suspension process (above) will be applied

## STARTING A CLUB

- **Come Up With an Idea**
- **Find a Staff Advisor** - A teacher or staff member must sponsor your club. Ask a staff member if they're willing to support your group by attending meetings and helping with planning.
- **Complete a Club Proposal Form** - Fill out a [Club Proposal Form](#) from the office
- **Submit Your Proposal** - Turn in your completed form to the principal
- **Approval Review** - The administration will review your proposal, then send it to the board for final decision.
- **Get Started** - Once approved: Schedule your first meeting, advertise for your club, begin meetings

## COURT ELIGIBILITY

To be eligible for homecoming and prom courts a student must be a current student in good standing with the Frederic School District. This includes passing all classes with a C or better, and having less than 3 office referrals and less than 5 unexcused absences. Final determination for court eligibility will be determined by the principal and counselor.

## DANCES AND EXTRA-CURRICULAR EVENTS

The following rules shall be in effect for all school-sponsored events:

- Any non-Frederic student who is invited to attend a dance must obtain permission from both the Frederic Administration and that of their current school district. The form can be found in the office. It must be turned in before the end of the school day directly before the event. All students must follow the guidelines and expectations of a Frederic student.
- Parents are permitted to attend Grand March, and will be asked to leave prior to any dance starting.
- Anyone leaving the building, except with permission from a chaperone, will not be allowed to return.
- Students younger than high school age or older than 18 years old will not be allowed to attend Frederic High School dances. If a student is 18, they must be a current high school student. Middle school students can only attend middle school events, and high school students can only attend high school events.



### FIELD TRIPS/ OFF CAMPUS ACTIVITIES

Field trips are academic activities that are held off school grounds. No student may participate in any school-sponsored trip without parental consent.

- Field trips are an extension of the classroom and all school rules and policies apply for field trips.
- All field trips are a privilege. **Students must be passing all current classes in order to participate in any field trip.**

## SECTION 4: ATTENDANCE

Frederic School District requires all students to attend school regularly in accordance with the laws of Wisconsin and Board Policy 5200 - Attendance. The school's educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students with one another in the classroom and their participation in a well-planned instructional activity under the guidance of a competent teacher are vital to this purpose:

- Attendance will be taken and recorded for each individual class period throughout the day.
- According to Wisconsin State Statute, a student who is excused in writing or by phone by his/her parent/guardian before an absence occurs, will be excused from school, but a student may be excused by the parent/guardian under this provision for not more than five (5) days in a semester and /or ten (10) days in the school year.
- Parents will be notified via phone call, text message, email through Infinite Campus when a student has two consecutive unexcused absences in one day.
- Wisconsin State Statute 118.16 (1)(a)(c) states:
  - 118.15 COMPULSORY SCHOOL ATTENDANCE: Unless the child has a legal excuse or has graduated from high school, any person having under his control a child between the ages of 6 and 18 years of age who has not graduated shall cause such child to attend school regularly, during the full period and hours, religious holidays excepted, that the public or private school in which such a child should be enrolled is in session until the end of the school term, quarter, or semester of the school year in which he becomes 18 years of age.
  - 118.16 TRUANCY: Truancy means any absence of one or more days from school during which the school attendance secretary, a principal, or teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent pupil, and also means intermittent attendance carried on for the purpose of defeating the intent of S.118.15.
  - 118.16(4) HABITUAL TRUANT: "Habitual truant" means a pupil who is absent from school without an acceptable excuse under sub. (4) and s.118.15 for part or all of 5 or more days on which school is held during a school semester.
    - Defeating the intent of s.118.15 part or all of five (5) days on which school is held during the semester puts the student in a position to be prosecuted for violation of County and State laws. A child may not be EXCUSED for more than 10 days in a school year.
    - Possible termination of a student's open enrollment due to habitual truancy pursuant to section 118.51(11) of the state statutes and sections PI 36.04(6) and PI 36.09(2) of the DPI's administrative rules.



### EXCUSED ABSENCES

The following lists provide some examples of excused and unexcused absences.

#### **Excused:**

- Personal illness of the student, where the student is temporarily not in proper physical or mental condition to attend school.
- A family emergency or other emergencies or circumstances beyond the control of the student as determined by the principal.
- Medical, dental, chiropractic, optometrical, or other valid professional appointments. Parents or guardians are requested to make their appointments during non-school hours.
- A death in the immediate family or funerals for close relatives.
- Bona fide religious holidays with 3 days of school notice.
- A court appearance or other legal procedures which require the attendance of the student.
- Quarantine imposed by a public health officer.
- Attendance at special events of educational value which are approved by the principal/designee.
- Approved school activities during class time.
- Suspensions from school.
- Special circumstances approved in advance by the principal.
- College Visits

#### **Unexcused:**

- Oversleeping
- Missing the bus
- Not bringing a signed note from home stating the reason for absence
- Work schedule
- Job interviews
- Hair or other cosmetic appointments
- Leaving campus for lunch or errands
- Skipping a class
- False or forged passes

### LEAVING SCHOOL

- Permission to leave school during the regular school day must be obtained from their parent/guardian in direct contact with the office.
- Permission to leave the building in order to go to their vehicle must be given from the building principal. This request can be denied at any point.
- Students who are on accepted release time programs may leave school according to their identified release time by checking out in the office.
- Any student who leaves school for any reason other than those outlined in #1 or #2 above will have an unexcused absence and be subject to disciplinary actions. (Attendance and Closed Campus Policy)



### ABSENCE PROCEDURE

- For an absence to be excused, the following procedure must be followed: Communication to the school office must identify the date(s) the student will be, or was, absent and the reason(s) for the absence. Written notification must be provided prior to the absence or within two days following the absence. For an absence to be ruled excused it must be for one of the reasons included above and parents will be notified of any absence ruled unexcused.
- Students must check in and check out at the school office whenever they arrive, leave, or return to school outside of the regular student arrival and departure times of the day for any reason unrelated to their school scheduled activities.
- If the absence is excused, the teacher will assign make-up work for the missed period. The student will have one (1) calendar day to make up schoolwork for each day of absence; the student may receive more time at the discretion of an instructor. Students may receive a failing grade on all daily classroom work missed due to unexcused absence(s), but will be permitted to make up major tests and projects within two days. If not made up in the given time period, a failing grade for that test/project will result.
- A student may be excused from school by a parent/guardian under this provision for no more than 10 school days in the school year. Students so excused are responsible for making up work missed during the absence. It is the student's responsibility to make arrangements with their classroom teacher(s) to complete any assignments or examinations that are or will be missed during the absence.

### PERFECT ATTENDANCE

Perfect attendance recognition will take place at the end of each trimester. In order for a student to receive recognition, they must have attended all classes with no unexcused absences.

### TARDINESS

Students who are not in class when the bell rings are considered tardy. Students are expected to be in class, with their materials and ready to learn in order to be considered on time. The principal or designee will notify the student, and/or their parent, after accumulating more than three (3) tardy notations during a trimester. This will serve as an official warning. Excessive tardiness will result in further disciplinary action and will contribute to the documentation of truancy. When a teacher detains a student after class, the teacher shall issue a late pass for the student's next class. Teachers are requested to refer cases of chronic tardiness to the principal.

**Minor Tardiness** is equivalent to anything under 5 minutes. **Major Tardiness** is equivalent to anything over 5 minutes.

### TRUANCY

A student will be considered truant if he or she is absent part or all of one or more days from school during which the School Attendance Officer, Principal, or a teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent student. A student will also be considered truant if the student has been absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance statute. (118.15, Wis. Stats.)

When a student is truant, the School Attendance Officer shall ensure that all applicable provisions of the School District's Truancy Plan are carried out.





## SECTION 5: CONDUCT/DISCIPLINE

### THE VIKING EXPECTATION

A safe and respectful environment is necessary for students to learn and achieve academically. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that interferes with both a student's ability to learn and a school's ability to educate students in a safe and positive environment. Since students learn by example, school administrators, faculty, staff, parents and volunteers should model and be commended for demonstrating appropriate behavior, treating others with respect and refusing to allow harassment, intimidation and bullying. The Frederic 6-12 School is committed to providing a safe and orderly environment for all students and employees. A positive atmosphere occurs with non-violence, cooperation, teamwork, understanding, citizenship and acceptance towards all students and staff. Positive and appropriate behavior should be demonstrated at school, at school events, and on the way to and from school and school events. Bullying of any kind, intimidation, violence and harassment by students, administrators, staff, parents or anyone else is not allowed.

### **BEHAVIOR EXPECTATIONS:**

1. Be Respectful
2. Be Responsible
3. Be Trustworthy
4. Be Service-Minded.

### DISCIPLINE INTERVENTION PLAN

**The following steps are to be used as a guideline for student behavior. Based on student behavior the steps can be elevated.**

### **BEHAVIOR INTERVENTION STEPS**

Step 1: **Teacher issues a verbal warning:** Remind the student of the rule(s) and redirect behavior.

Step 2: **Teacher documents** behavior using behavior form and assigns lunch detention if necessary.

Step 3: **Parent Contact:** teacher documents behavior, communicates with parents about the behavior and assigns lunch detention or recommends after school detention.

Step 4: **Principal's Office:** student is referred to the principal for further action and consequences. The principal may modify consequences based on their judgment and knowledge of students and situations. This could include but is not limited to: Lunch detention, after school detention, Saturday school, ISS/OSS, loss of privileges, etc. Parents/guardians will be contacted.

### LEVEL 1 INFRACTIONS

**MINOR OFFENSES:** Examples include but are not limited to: Dishonesty, disruptive behavior on the bus, disrespect to peer, disruptive behavior, lack of preparation, misuse of technology, tardy, horseplay, uncooperative behavior, sleeping in class, public displays of affection, profane language, inciting others to violence or disobedience.

**Consequences:** Behavior intervention steps starting with step 1, verbal warning, teacher/student conference loss of privileges, written reflection or apology letter.





### LEVEL 2 INFRACTIONS

**MODERATE OFFENSE:** Examples include but are not limited to: Academic dishonesty, cheating, disrespect to staff, insubordination, plagiarism, physical aggression (minor), stealing (minor), unexcused absence, repeated minor offenses.

**Consequences:** Behavior Intervention Steps starting with step 2, detention before/after school, short term suspension (1-3 days ISS/OSS) parents/guardians will be contacted by principal or designee.

### LEVEL 3 INFRACTIONS

**MAJOR OFFENSES:** Examples include but are not limited to: Abusive language, bullying, cyberbullying, fighting, hate speech, sexual harassment, theft (moderate), threats, vandalism, repeated moderate offenses.

**Consequences:** Behavior Intervention Steps starting with step 3 and right into step 4, suspension from school (3-5 days ISS/OSS)/ short term suspension from activities (<14 days) restitution for damages or harm caused involvement of law enforcement if applicable. Parents/guardians will be contacted by principal or designee.

### LEVEL 4 INFRACTIONS

**SEVERE OFFENSES:** Examples include but are not limited to: Theft (major), possession/distribution/use of alcohol, drugs, illegal drugs, tobacco, vape; malicious injury, possession of a weapon, use of a weapon, excessive bullying/cyberbullying, prolonged harassment, repeated major offenses.

**Consequences:** Behavior Intervention Steps starting with step 3 and right into step 4, long term suspension or expulsion/long term suspension from activities, involvement of law enforcement, reentry plan for re-admission, if applicable. **The principal may modify consequences based on their judgment and knowledge of students and situations.** Parents/guardians will be contacted immediately. The Superintendent and The School Board may be involved.

### RESTORATIVE PRACTICES

In place of or in addition to detentions or any other consequence, we would prefer to use one or more of the following practices in order to restore the relationship between the student and staff, or other students. Staff members will give students the opportunity to follow one of these practices when the students are in a calm state of mind.

1. Apologizing for disruptive behavior and disrespect.
2. Reflective discussion about the impact of actions.
3. Conflict resolution sessions for resolving interpersonal issues.

#### **Considerations:**

1. Individual Circumstances: Consider the student's prior behavior, willingness to change, and any mitigating factors.
2. Restorative Measures: Implement restorative practices alongside or after suspension to address underlying issues and promote positive behavior.

**The consequences outlined in the above policy may be modified upon the judgment of the building principal. This will allow for some flexibility in those situations where consequences may not align with the behavior or provide the motivation to change behavior long term.**



### CONSEQUENCES FOR PERSONAL COMMUNICATION DEVICES(PCD)

**1st Offense** Teacher/staff member will confiscate the PCD and bring it to the office. Students can get their PCD at the end of the school day (3:30).

**2nd Offense** Teacher/staff member will confiscate the PCD and bring it to the office until the end of the day. Parents/guardians will be called and asked to retrieve the PCD. It may not go home with the student.

**3rd Offense** Teacher/staff member will confiscate the PCD and bring it to the office. Students will turn their phone in each day to the office for 5 school days from 8:00-3:30 and serve a week of lunch detention. Parents/Guardians will be notified.

**4th Offense** Teacher/Staff will confiscate the PCD and bring it to the office. The device will be held in the office for ten days during school hours. Parents will be notified of the cell phone being held. A parent will be required to pick the cell phone up in a meeting with the student and principal. b. The student will serve one week of lunch detention. The electronic device will not be returned until all detentions are served. Refusal to give PCD to staff members will result in higher consequences and administrative attention. If a student observed using another device (such as another cell phone or a friend's cell phone) during the timeframe of a consequence will be subject to the discipline outlined under the 3rd violation. As we stay abreast with current technology, there is the obligation to use electronic devices in a responsible manner. Having cellphones in school is a privilege.

### DISCIPLINARY ACTION FOR ACADEMIC DISHONESTY

A teacher will refer any academic dishonesty infraction in written form to the administrative office. Administrators reserve the right to respond to violations with punitive action of varying severity including temporary suspension or permanent removal of the student from the class, school, or special program depending on the nature of the infraction and the number of previous infractions. Consequences for a student's involvement in an act of academic dishonesty will include one or more of the following actions:

- **First Offense (in any class):**
  - Communication by the teacher to parents.
  - Credit for redoing the work will be allowed; the teacher will have the student redo the assignment or alternate assignment.
  - Additional discipline measures to be determined by the teacher and administration.
- **Second Offense (in any class):**
  - Meeting of parents(s)/guardian with principal and teacher.
  - If a second offense takes place in any class, it warrants a zero on the assignment.
  - Additional discipline measures to be determined by the teacher and administration.
  - No points or extra credit permitted.
- **NOTE:**
  - The use of AI 21% or more is considered cheating and will have a disciplinary action.
  - A student aide to a teacher will be dropped from the class immediately on the first offense with no credit if the student is involved in an act of academic dishonesty in the class.
  - The student may be dropped from the National Honor Society (NHS) if the student is a member of that organization. If they are not already a member of NHS, this would disqualify them from eligibility.
  - A second offense could be in the same, or any other class the student is taking. The academic dishonesty policy covers all the courses a student is enrolled in within the district.



### PHYSICAL DISPLAYS OF AFFECTION

Physical display of affection between students is not considered acceptable behavior in school or on the school grounds. This includes all school activities. Any contact between students beyond holding hands is considered inappropriate may result in a disciplinary action.

### BUS DISCIPLINE - SIREN BUS COMPANY

All students utilizing district provided transportation shall follow all bus transportation rules. Students that compromise bus safety, exhibit behavior that endangers the health, safety or property of others will be disciplined by administration in accordance with the Frederic 6-12 School Student Handbook, which may result in permanent removal from district provided transportation, suspension from school, expulsion from school, or other forms of discipline as determined by administration.

### FOOD/BEVERAGES

Food and beverages other than water will not be allowed in any classroom. Students should bring clear water bottles or water bottles may be subject to inspection.

Teachers may give food/candy rewards but those will need to be consumed during non instructional hours.

Any reward/event with food must be pre-approved by the principal and must be held in either the commons or the FCS room, if available.

### DRESS CODE

The Board of Education recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools.

Administration believes the student and their parent/guardian hold the primary responsibility in determining a student's personal attire, hairstyle, and/or accessories. Schools are responsible for ensuring that student attire, hairstyle, and/or accessories do not interfere with the health or safety of any student and do not cause a substantial disruption to the school environment.

- Students are allowed to dress and style their hair for school in a manner that expresses their individuality without fear of unnecessary discipline or body shaming.
- Dress code enforcement will not create disparities, nor will it be more strictly enforced against students because of their legally protected status or classification, household income, body size/type, or body maturity.
- Individual students and staff members are responsible for managing their own personal feelings, assumptions, and/or judgments of others' appearances.



### STUDENTS MUST WEAR:

- Clean Attire:
  - Top - shirt, sweater, sweatshirt, dress, etc.
  - Bottom - pants, leggings, shorts, skirt, etc.
  - Footwear - that does not cause damage to school property and is appropriate for daily school activities.
- Clothing must be worn in a way such that a student's private areas (genitals, buttocks, and nipples) are fully covered with opaque fabric. *\*i.e. not able to see through* Attire that resembles undergarments may be addressed by the building Principal or their designee
- Additional student attire requirements, when necessary to ensure safety in certain academic or public settings (*e.g., physical activity, science or CTE courses*) are permitted. Additionally, this allows for reasonable variation in required student attire for participation in activities held at public venues or public events involving student groups.

### STUDENTS MAY NOT WEAR:

- Clothing, headwear, jewelry, or personal items that: are pornographic, contain threats, contain profanity or that promote illegal or violent conduct such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia; demonstrate hate group or gang association/affiliation and/or use hate speech targeting groups based on race, ethnicity, sex, gender, gender identity/expression, sexual orientation, religious affiliation, or other protected groups. (*ie. confederate flags, swastika, etc.*)
- Swimsuits, leotards, singlets, and other similar attire when not participating in such associated activities.
- Blankets, sunglasses, non-medical masks, or other costume accessories that disrupt the learning environment.
- Students may not wear hoods, stocking caps, or any headgear that covers their ears during academic time.
- Backpacks, purses, and handbags will be kept in their lockers.  
*\*Attire worn in observance of a student's culture and/or religion may not be subject to the provisions of this dress code.*

### ENFORCEMENT:

The Principal will ensure all staff members are aware of and understand the provisions of the dress code. Staff members will use reasonable efforts to avoid addressing dress code violations with students in front of others. When necessary, the Principal or their designee will address possible dress code violations with students and their parents/guardians. The step discipline system outlined in the school handbook will be followed for dress code violations.

*\* The administration reserves the right to determine appropriate school attire.*

### SEARCH AND SEIZURE

School authorities have the responsibility of safeguarding the safety and well-being of the students in their care. School authorities may search school property, such as lockers used by students, and the person or property, including vehicles on school grounds. Anything found in the course of a search pursuant to this policy which constitutes evidence of a violation of a particular law or school rule, or which endangers the safety or health of any person will be seized. Seized items will be returned to the owner if the items may be lawfully possessed by the owner. If the owner of the lawfully possessed item is a minor, then the item will be returned to their parent/guardian. Seized items that may not lawfully be possessed by the owner will be turned over to law enforcement.



### LUNCH/AFTER SCHOOL/SATURDAY SCHOOL DETENTION

Lunch detention will be assigned primarily by teachers for minor infractions, and after three, there will be contact home.

After school detentions will be assigned if necessary and the dates and times will be determined by administration and primarily assigned by the principal/counselor.

Saturday school detention is a consequence to be served on Saturday and will be assigned by the principal.

These consequences will be completed at the time the school assigns them. Once assigned, the consequence becomes the responsibility of the student to complete on the assigned day and time. Students are expected to complete restorative practices and assignments while serving their detention.

Refusal to Attend:

- Students will receive an additional day of detention for each unexcused day missed.
- Students will not be allowed to participate in afterschool activities on days they miss detention.
- Parent phone call or meeting to discuss further consequences as determined by the principal.

### SUSPENSION/EXPULSION

The building principal or designee may suspend a student from school for the period of time authorized by law for any of the following reasons:

1. noncompliance with District policies or school rules;
2. knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;  
conduct while at school or under the supervision of a school authority which endangers the health, safety or property of others; or
3. conduct while not at school or while not under the supervision of a school authority which endangers the health, safety or property of others at school or under the supervision of a school authority, or of any District employee or School Board member.

In addition, a student shall be suspended from school when required by law (e.g., possessing a firearm in violation of state law and Board policy). Any student suspension from school must be reasonably justified and shall be administered in accordance with state law requirements. Students may be offered an opportunity to voluntarily participate in a particular support program or intervention activity related to their misconduct as an alternative to suspension, or as an alternative consequence to serving a full suspension period, at the discretion of the building principal.



The Board may expel a student from school for the following types of conduct if it is determined the student is guilty of the conduct charged, and that the interest of the school demands the student's expulsion:

1. Repeated refusal or neglect to obey school rules or regulations;
2. Knowingly conveying or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;
3. Engaging in conduct while at school or while under the supervision of a school authority which endangers the property, health or safety of others. Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.
4. Engaging in conduct while not at school or while not under the supervision of a school authority which endangers the property, health or safety of others at school or under the supervision of a school authority or endangers the property, health or safety of any employee or Board member of the district. Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property; or
5. Repeatedly engaging in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and such conduct does not constitute grounds for expulsion under (1) through (4) above. (This reason for expulsion only applies to students 16 years of age or older.)

The Board shall expel a student for engaging in conduct outlined in state law which requires the student's expulsion (e.g., possession of a firearm).

Student expulsion proceedings shall be conducted in accordance with state law and established district procedures. Any consideration of expulsion for an exceptional educational need student will conform to legal requirements. Legal Ref: Sections 118.16(4) & 120.13(1) Wisconsin Statutes

## SECTION 6: TECHNOLOGY

### COMPUTER USAGE/INTERNET POLICY

The Frederic School District has a computer usage/internet policy for students (363 and 363.3).

- This policy also includes the use of student work selected for inclusion on the district website.

Yearly, all students, parent(s)/guardian are required to read and sign the Frederic School District [Internet & Technology Responsible Use Agreement](#).

### PERSONAL COMMUNICATION DEVICE (PCD) (CELL PHONES)

Students may use their personal communication device (PCD), which include cellular phones, ipads, tablets, headphones, earbuds, smartwatches, before and after school, during lunch, and during passing times. **Students are to leave their personal devices in their locked lockers during instructional time.** Students cannot use PCDs in the hallways, bathrooms, locker rooms, or anywhere else in the building during instructional time.



**Cell phones and other devices capable of taking pictures or video are not allowed in bathrooms or locker rooms.** Use of a PCD to capture, record, and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy rights and is not permitted. Violation of this provision may result in confiscation of the PCD, direction to delete the recorded file, and/or referral to law enforcement if the violation involves a potentially illegal activity.

PCDs, with cameras or any other recording capabilities, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, classrooms, gymnasiums, locker rooms, shower facilities, bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The District Administrator and building principals are authorized to determine other specific locations and situations where use of a PCD is absolutely prohibited.

**Students shall have no expectation of confidentiality with respect to their use of PCDs on school premises/property.**

Students may not use a PCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated. In particular, students are prohibited from using PCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, color, national origin, sex (including sexual orientation/gender identity), disability, age, religion, ancestry, or political beliefs; and (2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a PCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using PCDs to receive such information. Possession of a PCD by a student at school during school hours and/or during extra-curricular activities is a privilege that may be forfeited by any student who fails to abide by the terms of this policy, or otherwise abuses this privilege.

Violations of this policy may result in disciplinary action and/or confiscation of the PCD. The building principal will also refer the matter to law enforcement or child services if the violation involves an illegal activity (e.g., child pornography, sexting). Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation. If the PCD is confiscated, it will be released/returned to the student's parent after the student complies with any other disciplinary consequences that are imposed, unless the violation involves potentially illegal activity in which case the PCD may be turned over to law enforcement. A confiscated device will be marked in a removable manner with the student's name and held in a secure location in the building's main office until it is retrieved by the parent or turned over to law enforcement. School officials will not search or otherwise tamper with PCDs in District custody unless they reasonably suspect that the search is required to discover evidence of a violation of the law or other school rules. If multiple offenses occur, a student may lose their privilege to bring a PCD to school for a designated length of time or on a permanent basis.

A person who discovers a student using a PCD in violation of this policy is required to report the violation to the building principal.

Students are personally and solely responsible for the care and security of their PCDs. The Board assumes no responsibility for theft, loss, or damage to, or misuse or unauthorized use of, PCDs brought onto its property.





## SECTION 7: SAFETY

### IMMUNIZATIONS

Each student must have the immunizations required by the Wisconsin Department of Health Services or must have an authorized waiver. If a student does not have the necessary vaccinations or waivers, the student may be excluded from school as permitted by law. This is for the safety of all students and staff. Any questions about immunizations or waivers should be directed to the office or school nurse.

### MEDICATIONS

All medications, including over the counter pain relievers and allergy medications, must be registered and stored in the nurse's office. Staff will not administer OTC medication without a parent permission form. Staff will not administer a prescription medication without a physician order. Prescription medications must remain in the original, labeled containers, identifying the dates, time and dosage amounts for the current school year. Additional medications will be sent home after the registered end date or end of school year.

### HEALTH SERVICES

The Frederic School District has a Registered Nurse on our staff one day a week. All injuries must be reported to a teacher or to the office staff. If minor, the student will be treated and may return to class. If medical attention is required, the office will follow the School's emergency procedures. A student who becomes injured or ill during the school day should request permission from the teacher to go to the office. The office staff will determine whether the student should remain in school or go home. No student will be released from school without proper parental permission.)

Parents/relatives/designee will be notified in case of emergencies to assist with appropriate medical decisions. If a parent/guardian, relative, or designee cannot be contacted by phone, the Registered Nurse or office staff will arrange for transportation to a clinic or hospital if necessary. Parents are asked to complete the emergency contact information in Infinite Campus at the beginning of each school year, and to update it with any changes as the school year progresses. We also ask that you update the school office on address and phone number changes that may occur during the school year.

- Parents should notify the school nurse & office staff of any health conditions that could affect the behavior or wellness of their child.
- Student accident insurance is carried by the Frederic School District, and it will apply in most cases toward payment of medical costs beyond that covered by your family policy. Contact the school nurse or office staff to fill out an accident report.
- Students suspected of carrying a communicable disease will be excluded from school until a doctor's note is received stating the doctor's approval of the student's re-entry to school.
- Absenteeism due to illness should be specified clearly on the written excuse returned to school.





### SCHOOL CLOSING ANNOUNCEMENTS

Families will be notified of inclement weather cancellations and delays via Infinite Campus Messenger. Information will also be provided on the district website and the following local news outlets: WCCO Channel 4, KSTP-TV Channel 5, KMSP FOX 9, and KARE 11

### ACCIDENT INSURANCE

The School Board provides student accident insurance to cover injuries to students resulting from accidents during the regular school term. Such insurance may cover students participating in:

- Attending regular school sessions.
- Participating in school-sponsored co-curricular activities.
- Traveling to and from school for regular sessions and to and from school for school sponsored activities while under the supervision of a school employee.
- Practicing for or competing in interscholastic sports scheduled by the school and while under the supervision of a school employee.



### ACKNOWLEDGEMENT OF THE STUDENT HANDBOOK

The 2025/2026 Frederic 6-12 Student Handbook is available to all families on the Frederic School District Website: [Frederic 6-12 School Family Handbook](#)

We acknowledge that the Frederic School District has provided our family access to the 2025/2026 Frederic 6-12 Student Handbook. We are aware of the current policies and procedures that govern student learning, behavior, and social/emotional growth.

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

The Frederic 6-12 Student Handbook is a comprehensive resource that outlines important information families require throughout middle and high school. As we continue to work hard to improve our resources and communications with families and the community, please contact our office if you have any further questions or concerns throughout the school year. Our collaboration and support is vital to the success of our students!