

# Frederic Elementary School

*A Lifetime of Learning Starts Here!*

## 2025-2026

# Student and Family Handbook



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### WELCOME VIKINGS!

I am very excited to be returning to the Elementary School for the 25-26 school year! I have had the privilege of serving the Frederic School District for 19 years and have experienced so many wonderful changes and improvements during that time. Our goal is to continue to strive for excellence as we work with all families to identify and provide support for a wide variety of individual student needs.

Please take some time to review the Student and Family Handbook and take special note of the following important information provided:

- Attendance
  - Each day a student is not in school becomes more time lost in learning.
  - Per WI State Statute, students who miss more than 10 days of school are at risk of habitual truancy. Truancy citations will be mailed from the county after 15 unexcused absences.
- Supervision at Activities & Events
  - Elementary students should be accompanied by an adult at all after school activities and events, including middle and high school athletics.
- Toys, Electronics and Cell Phones need to stay at home
  - Toys and electronics become a distraction at school and are difficult to monitor. The school is not responsible for any lost, stolen or damaged belongings.
  - **Student cell phones are not allowed at school.** Students and families must communicate through the office in the case of illness or transportation changes.
- Chromebook Insurance
  - We encourage all families to consider purchasing Chromebook insurance for accidental damages or theft. Chromebooks are introduced in Kindergarten and utilized regularly for curriculum resources through 5th grade. [Chromebook Insurance Form](#)
- Handbook Signature
  - Please be sure to sign the Handbook Acknowledgement Form or use the Google Form shared in your email and linked here. [Elementary Handbook Agreement](#)

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### **DISTRICT VISION: BE EXCELLENT!**

Our vision is to foster an educational environment where students, educators, and the community embrace a culture of excellence. We believe in empowering every individual to strive for their personal best, pursue their passions, and develop their full potential. Our collective commitment to excellence will prepare students to become lifelong learners, responsible citizens, and leaders of tomorrow.

### **DISTRICT MISSION**

In our quest to “Be Excellent” in a rapidly changing global society, we will foster continuous academic excellence, citizenship, and personal development for all.

### **DISTRICT CORE VALUES**

- Learning First: Prioritizing and committing to learning for all.
- Empowerment: Empowering all individuals to reach their full potential, pursue their passions, and take ownership of their learning and responsibilities.
- Continuous Improvement: Committing to ongoing growth, innovation, and advancement.
- Inclusivity: Creating a welcoming and inclusive environment that respects and celebrates the diversity of all students, staff, and community members.
- Collaboration: Fostering a culture of collaboration and teamwork among students, staff families, and the community to achieve shared goals.
- Critical Thinking: Developing critical thinking skills, problem-solving abilities, and the ability to analyze and evaluate information.
- Positive Character: Nurturing, developing and practicing positive character traits such as integrity, empathy, resilience, and ethical decision-making.
- Community Engagement: Encouraging active involvement and partnerships with families, community organizations, and local businesses enhance the educational experience.
- Global Citizenship: Supporting social responsibility, cultural awareness, and respect for different perspectives.



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### **SECTION 1: CAMPUS INFORMATION**

#### **NON-DISCRIMINATION NOTIFICATION:**

The Frederic School District prohibits all forms of unlawful discrimination against students and other persons in all aspects of the District's programs and operations. Accordingly, consistent with section 118.13 of the state statutes, no person shall unlawfully be discriminated against in any curricular, extracurricular, pupil service, recreational or other program or activity because of the person's sex, sexual orientation, race, national origin, ancestry, religion, creed, pregnancy, marital or parental status, or physical, any mental, emotional or learning disability, or any other legally-protected status or classification.

#### **BUILDING USE / SCHOOL HOURS: 7:45am - 3:15pm**

Students should not be at school or in the school parking lot before or after school hours, unless under the direct supervision of an activity or program advisor. Elementary School doors open at 7:45am. All students should be picked up or on a bus route at 3:15pm. Kids Club is a before and after school childcare option for families within the Elementary building. Parents/guardians will need to register with Roots & Branches Community Child Care for this service. Please contact Roots and Branches Director, Lisa Jensen, at 715-327-4221 ext 2157 for more information.

#### **LOCKERS / CUBBIES:**

Lockers and/or Cubbies are provided to individual students but remain the property of the school district. Items stored in Lockers and/or Cubbies can be searched at any time. Any unauthorized items can be removed and/or confiscated. Students are responsible for their own Locker and/or Cubbie and can be held liable for any intentional damages. *The school district is not liable for any lost or stolen items*

#### **LOST AND FOUND:**

Items found in the school are placed on the clothesline or on a table in the main hallway. Check these areas for your children's missing things. To help with missing items, please write your child's name on all articles including backpacks or bags. If items have been in the Lost and Found for an extended period of time, they may be donated to a local donation center.

#### **PHOTOS/VIDEOS:**

The school may take pictures or videos of students without parental permission if it is used solely for school purposes. Pictures may be published on the district website, district newsletter, social media and/or in various district print publications. Families that wish to OPT OUT of student photo use can contact the office or note that request in the enrollment paperwork. Students may not post pictures publicly, share, or send pictures of other students or staff without their expressed or implied permission.

#### **SURVEILLANCE CAMERA USE:**

To better provide a safe and healthy environment, surveillance cameras and recording devices are used in all district buildings and transportation vehicles.



### **VISITORS:**

Visitors, particularly parents/guardians, are welcome at the school. In order to properly monitor the safety of students and staff, each visitor must check in at the office upon entering the building to register and obtain a pass. Any visitor found in the building without a pass shall be reported to the principal and/or law enforcement.

If a person wishes to confer with a member of the staff, they should call for an appointment prior to coming to the school, in order to prevent any loss of instructional time. Visitors' access to classrooms and instructional activities are subject to reasonable restrictions and limits. Please consult with the principal regarding these restrictions. Students may not bring visitors to school without first obtaining written permission from the principal.

In accordance with 120.13(35), Wis. Stats., the District Administrator has the authority to establish conditions for entering or remaining in a School District building, prohibit the entry of any person to a school of this School District, or to require a visitor to leave when there is reason to believe the presence of such person would be or is detrimental to the good order of the school. If such an individual refuses to leave the school grounds or creates a disturbance, administrators are authorized to request from the local law enforcement agency whatever assistance is required to remove the individual.

### **VOLUNTEERS:**

We continually ask for the help of volunteers. All volunteers must have a current and approved background check to be able to volunteer. They additionally need to have administration approval for volunteering. With your continued help and support we are able to provide more services and activities to our students. Volunteer applications can be found on the school website and in both school offices.

### **ANIMALS AND PETS:**

Animals and pets are only allowed with principal approval and should be for educational purposes only. They must be vaccinated as required by local government ordinances, appropriately housed, and properly handled. Poisonous and dangerous animals will not be permitted. Animals are not to be transported on school buses.

### **INFINITE CAMPUS:**

Infinite Campus is the school district's student information management system. Through an online portal or mobile app, families can access all student courses, grades and attendance records throughout the school year. By providing individual contact information, all family members can opt to receive emails, text messages, and voicemail communications from the school and district. These communications include updated schedules, events and activities, as well as school closures. <https://wicloud1.infinitecampus.org/campus/frederic.jsp?status=login>

### **STUDENT RECORDS:**

The Board of Education recognizes the need for and importance of confidentiality of student records. Therefore, the District shall maintain the confidentiality of student records at collection, storage, disclosure and destruction. Student records shall be available for inspection or release only with prior approval of the student's parent/guardian or the adult student, except in situations where applicable laws require or permit the release of records without such prior approval.



# FREDERIC

## SCHOOL DISTRICT

### FOOD SERVICE:

Breakfast and/or lunch are available. All meals meet USDA and DPI requirements. Families must prepay, as our food service program is a debit account system, not a credit system. A deposit to your child's account can be made at the beginning of the year or online within your Infinite Campus portal. When any account is in a negative balance, an automated call and email will go out to families.

### PRICES PER MEAL 2025-2026:

PK-5 Breakfast	\$1.45	(7:45am - 8:05am)
PK-5 Lunch	\$2.75	
Adult Lunch	\$4.80	
Extra Milk/Juice	\$ .60	(with bag lunch or an extra milk/juice option with a meal)

### FREE OR REDUCED MEALS:

All families are encouraged to apply for free and reduced meals. Free or reduced meal services are confidential and greatly support our food service programs. Food service information is mailed to each district household before the start of each school year. If you have questions or would like assistance in completing this form, please call or stop by the elementary office. 715-327-4221

### ADDITIONAL FEES:

School Supplies	School Supply Kits are available from the school for \$30.00
Chromebook Insurance (optional)	\$34.00 per student due within 2 weeks of the start of school
Field Trips	Possible fees associated with special field trips
Athletic Fees	\$20 per Sport or \$50 Family cap per year (5th grade Cross Country)
Music Department	Rent to own 5th grade band instruments from Eckroth Music Company
Summer School Fees	Swimming Lessons, Frederic Arts Center, Sports Camp, Viking Theatre Company
Miscellaneous Fees	Lost or damaged curriculum resources or library books

### SCHOOL BUS TRANSPORTATION:

Siren Bus Company provides all bussing services to the Frederic School District. The safety of our students is our first concern and families are reminded that the bus is an extension of the school day. Therefore, students are expected to behave in a respectful, responsible, and safe manner. In order to assist with a smooth transportation experience, we ask families to call the Frederic Elementary office to indicate your pick up and drop off locations. The first site should be your official home address. Families are allocated one additional pick up / drop off site within district borders. In order to maintain safety and efficiency, we ask that families try their best to keep transportation routines consistent and not change from day to day. **4K and Kindergarten students will not be dropped off without an adult visible to the driver.**





### LOADING AND UNLOADING AREAS:

1. **BUSES:** Enter on Birch Street, south side of the school, and proceed along the sidewalk and exit on Lake Street. All students will enter and exit through the west entrance. For the safety of our students, all other doors will remain locked during school hours.
2. **PARENTS:** Parents should not drop off students any earlier than 7:45am. Families should enter from Birch Street and drop off students at the designated blue drop off sign on the south end sidewalk. Please do not pull up along the curb in the bus lane as we need that space available for buses. If you need to park your vehicle, please do so in the available parking lot and use the crosswalk to enter the building. While exiting our driveway, please leave through the parking lot and do not enter the bus lane to leave.
3. School dismisses at 3:15pm in the afternoon. Parents picking up students at the end of the school day need to meet their child on the west side of the building, near the front doors. Families are welcome to park in the parking lot and use the crosswalk. To help ensure safety, families are asked to wait outside, allowing our staff to efficiently check out all students and eliminate congestion in the hallways.
4. Staff will not be allowing students to walk through the parking lot unattended. Please plan to meet your child outside our front doors.

## SECTION 2: ACADEMICS

### CURRICULUM & INSTRUCTION:

Early Literacy Instruction	Heggerty Phonemic Awareness	Letter Sounds and Blending of Sounds
Reading Instruction	HMH Intro Reading	Reading and English Language Arts
Mathematics Instruction	iReady Math	Numeracy and Mathematics
Science Instruction	Amplify Science	Science Exploration
Social Studies Instruction	Inquire Ed	Inquiry and Research Units
Social Emotional Learning	Character Strong	Character and Leadership Building

### SCREENING ASSESSMENTS:

Literacy & English Language Arts	AimsWeb PLUS Screener	Fall, Winter & Spring
Reading Diagnostic Assessments	HMH Growth Measure & Amira	
Mathematics Screener	AimsWeb PLUS	Fall, Winter & Spring
Math Diagnostic Assessments	iReady Diagnostic	
Social Emotional Screener	Character Strong	Fall, Winter & Spring

### WISCONSIN STATE ASSESSMENTS: *Forward Exam - Spring (April)*

All 3rd Grade Students	Reading & Mathematics
All 4th Grade Students	Reading, Mathematics, Science, & Social Studies
All 5th Grade Students	Reading & Mathematics





### RESPONSE TO INTERVENTION: (RTI)

A “Target Time” has been scheduled daily for each grade to isolate small instructional groups for direct skills instruction in Reading and Mathematics. This targeted support time allows teachers to either extend grade level skills or provide intervention strategies for lagging or developing skills. Students receiving targeted interventions are progress monitored weekly to closely identify growth and grade level achievement.

- |             |                                                           |
|-------------|-----------------------------------------------------------|
| ➤ EXTENSION | Extending or Advancing Grade Level Skills                 |
| ➤ TIER I    | Grade Level Skills Practice                               |
| ➤ TIER II   | Lagging or Developing Skills Practice                     |
| ➤ TIER III  | Below Grade Level Instruction (25th percentile and below) |

### TITLE I:

Title I is federal grant funding for Reading and Math support. Title I dollars in Frederic directly support intervention resources and staff. Title I requires families to sign a “Partners In Learning Plan” known as a “Compact”. If your child is receiving Tier II or Tier III intervention support in Reading and/or Math, an individual Partners in Learning Plan will be developed for your child and require a parent/guardian signature.

### READING CORP TUTORING:

Tier II students selected for Reading Corp will be working individually or in pairs with a trained AmeriCorp Tutor for 20 minutes each day during Target Time. Growth is progress monitored weekly and students will rejoin a classroom Target Time group as soon as their grade level reading targets are met.

### TIER III READING PLAN: *Wisconsin ACT 20 Reading Law*

Students in grades 4K-3rd who are performing below the 25th percentile on the state reading screener and reading skills diagnostics are required to adopt a “Personal Reading Plan”. Teachers will be reviewing and updating these plans with families at each Parent-Teacher Conference.

### RECESS:

All students will participate in recess daily unless due to medical or disciplinary reasons. Students will remain indoors for recess on days the playground is extremely wet, there are strong winds, or temperatures and wind chill that drops below 10 degrees.

### PROGRESS REPORTS & GRADES:

Student progress is reported in the district’s student information system, Infinite Campus, using a “Standards Based Grading” model. Essential state standards have been identified for students to reach mastery at each grade level. Traditional A-F grades are not utilized as the Standards Based Report Card focuses on current growth and achievement. Progress reports will be mailed home to families at the end of each Trimester.

- |   |                                        |     |                                       |
|---|----------------------------------------|-----|---------------------------------------|
| 4 | Mastery of a Standard ( <i>skill</i> ) | *   | Grade Has Been Modified               |
| 3 | Approaching Mastery                    | NEE | Not Enough Evidence                   |
| 2 | Developing Skill                       | X   | Skill Not Being Measured at This Time |
| 1 | Introduction to Skill                  |     |                                       |



### REPORT CARDS:

Report cards indicating student progress will be mailed home following the end of each Trimester. Parent-Teacher Conferences are held in October and February as great opportunities to discuss your child's progress with their classroom teachers.

### HOMEWORK:

Students are expected to complete missing work due to absences. If school work is not completed at the time of a reporting period, grades may be listed as NEE. (*Not Enough Evidence*)

### ACADEMIC DISHONESTY:

Academic honesty and integrity are expected at all times. Students are prohibited from presenting someone else's work as their own, using artificial intelligence (AI) platforms in place of their own work, providing unauthorized assistance to other students, or any other form of cheating. Students shall not intentionally limit or impede the academic performance or intellectual pursuits of other students. Students identified cheating or plagiarizing work will be expected to redo an assignment or test at a later date. Incidents of cheating and/or plagiarism will be reflected in the behavior section of the student report card.

1st Offense	Redo Assignment/Test	Lunch/Recess Detention
2nd Offense	Redo Assignment/Test	Half Day In School Suspension
3rd Offense	Redo Assignment/Test	Full Day In School Suspension & Parent Meeting

### PARENT COMMUNICATION - TUESDAY FOLDERS:

Every Tuesday afternoon, each student will bring home a folder containing completed student work, important school information, teacher notes, and other relevant school updates. Many teachers also include a classroom newsletter with additional news and upcoming events. We strongly encourage families to review the Tuesday Folder contents each week and return each folder as soon as possible.

### GRADE LEVEL PROMOTION / RETENTION:

This policy governs the promotion of students from 3rd grade to 4th grade in accordance with 118.33, Wis. Stats. The District intends to make promotion decisions based on a thorough and equitable process that considers individual student needs in reading. For any student who has not completed their personal reading plan by the end of 3rd grade, a team will determine whether retention or promotion to 4th grade, with intensive instructional support, progress monitoring, and supports to remediate the identified areas of deficiency, is in the student's best interest. The determination process will consider relevant factors such as reading proficiency, social and emotional development, and available supports.



### **SECTION 3: ATHLETICS / EXTRACURRICULAR ACTIVITIES**

#### **EXTRACURRICULAR ACTIVITIES:**

The Frederic School District [Extracurricular Activities and Programs Code](#) details the expectations of all student participants. Elementary students will have their first opportunity to participate on the Middle School Cross Country team during the fall of their 5th grade year. Students and families are responsible for reviewing and signing the Extracurricular Activities and Programs Code prior to participation.

#### **VIKING YOUTH SPORTS:**

##### **FALL**

Flag Football (*Grades 3-6*)

##### **WINTER**

Little Dribblers Basketball (*Grades K-2*)

Youth Travel Basketball (*Grades 3-6*)

Bulldog Wrestling (*4K-5*)

##### **BLIZZARD HOCKEY**

Learn to Skate (*open to all ages*)

Mites (*under 8 years old*)

Squirts (*under 10 years old*)

Peewees (*under 12 years old*)

Bantams (*under 14 years old*)

##### **SPRING**

Volleyball (*Grades 4-8*)

AYSO Soccer (*Ages 3-18*)

T-Ball (*4K & KG*)

Machine Pitch (*1st & 2nd*)

Softball (*Grades 3-6*)

Baseball (*Grades 3-6*)

Youth Sports coaches are encouraged to maintain regular communication with the Director and Principal regarding any behavior that may be considered inappropriate and/or unsportsmanlike. Addressing concerns promptly helps us ensure a safe, respectful, and positive environment for all student athletes. When registering your child for any youth sports program, please consider volunteering as well. We are always looking for more adults to assist and lead our programs.

**Viking Youth Sports Director: Nikki Richter**

**[richtern@frederic.k12.wi.us](mailto:richtern@frederic.k12.wi.us)**



### **SECTION 4: ATTENDANCE**

The Frederic School District requires all students to attend school regularly in accordance with the laws of Wisconsin and School Board Policy 5200 – Attendance. The Board of Education emphasizes the importance of regular school attendance for student academic success and achievement. Consistent attendance is crucial for students to reach the goal of high school graduation. When students are not attending school regularly, their performance may suffer, leading to disinterest and falling behind. It is essential for both the home and the school to work together in promoting good habits of attendance among young people.

- Attendance will be taken each morning at the beginning of the school day. It is important that students arrive on time and are ready to begin learning.
- Attendance records are updated throughout the day to reflect any changes, such as students arriving late, leaving early, or being signed out and returning. These updates help us maintain accurate and up-to-date attendance information for each student.
- According to Wisconsin State Statute, a student who is excused in writing or by phone by his/her parent/guardian before an absence occurs, will be excused from school, but a student may be excused by the parent/guardian under this provision for not more than five (5) days in a semester and /or ten (10) days in the school year.
- An automated absence caller will go out to families at 9:00am if their student is absent, unexcused that day.
- Wisconsin State Statute 118.16 (1)(a)(c) states:
  - 118.15 COMPULSORY SCHOOL ATTENDANCE: Unless the child has a legal excuse or has graduated from high school, any person having under his control a child between the ages of 6 and 18 years of age who has not graduated shall cause such child to attend school regularly, during the full period and hours, religious holidays excepted, that the public or private school in which such a child should be enrolled is in session until the end of the school term, quarter, or semester of the school year in which he becomes 18 years of age.
  - 118.16 TRUANCY: Truancy means any absence of one or more days from school during which the school attendance secretary, a principal, or teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent pupil, and also means intermittent attendance carried on for the purpose of defeating the intent of S.118.15.
  - 118.16(4) HABITUAL TRUANT: “Habitual truant” means a pupil who is absent from school without an acceptable excuse under sub. (4) and s.118.15 for part or all of 5 or more days on which school is held during a school semester.
    - Defeating the intent of s.118.15 part or all of five (5) days on which school is held during the semester puts the student in a position to be prosecuted for violation of County and State laws. A child may not be EXCUSED for more than 10 days in a school year.
    - Possible termination of a student’s open enrollment due to habitual truancy pursuant to section 118.51(11) of the state statutes and sections PI 36.04(6) and PI 36.09(2) of the DPI’s administrative rules.



### **ABSENCE PROCEDURE:**

Parents or legal guardians are the only adults who may excuse a student from school. Illness, medical appointments and family vacations are typical reasons for an excused absence. Students who have missed more than 10 days of school may need to provide a note from a medical provider for further excused absences. Please communicate with the Elementary office in advance of any school absence.

### **TARDINESS:**

Students who are not in school by 8:05am will be marked tardy in Infinite Campus. Habitual tardiness may also result in habitual truancy.

### **ATTENDANCE NOTIFICATIONS:**

In compliance with state law and district policy, the school will send automated notices to families at the following milestones:

- **5 Absences (*Excused and/or Unexcused*):**  
A letter will be sent informing the family that the student has reached five days of absence.
- **10 Total Absences (*Excused and/or Unexcused*):**  
A second letter will be sent informing the family that the student has reached ten days of absence.

### **TRUANCY:**

A student will be considered truant if he or she is unexcused absent part or all of 10 or more days from school during which the School Attendance Officer, Principal, or a teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent student. A student will also be considered truant if the student has been absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance statute. (118.15, Wis. Stats.)

### **AFTER SCHOOL PLANS:**

Frederic Elementary uses an after school pick up platform called **PickUp Patrol**. The PickUp Patrol App reduces interruptions in our classrooms, while also providing parents with a convenient way to make changes to their child's dismissal plans right from their phones. Most importantly, PickUp Patrol helps to ensure that students arrive safely to their correct after school destinations. All families will receive a registration email from PickUp Patrol with a link to set up their own account. Please contact the Elementary Office for any assistance you may need in setting up your account.

### **KIDS CLUB:**

Kids Club is an on site childcare option for families before and after school, open at 6:00am and closing at 6:00pm. Parents or legal guardians will need to register for Kids Club with the Roots & Branches Community Child Care Center to utilize this service. Roots & Branches also serves infants to four year olds during the day. Please contact program director, Lisa Jensen, for more information: 715-327-4221 Ext 2157



### **SECTION 5: CONDUCT & DISCIPLINE**

#### **THE VIKING WAY:**

A safe and respectful environment is necessary for all students to learn and achieve successfully in school. Harassment, intimidation or bullying, and other disruptive or violent behaviors, is conduct that interferes with both a student's ability to learn and a school's ability to educate students in a safe and positive environment. The Frederic Elementary School is committed to providing a safe and orderly environment for all students and employees. A positive atmosphere occurs with non-violence, cooperation, teamwork, understanding, citizenship and acceptance towards all students and staff. Positive and appropriate behavior should be demonstrated at school, at school events, and on the way to and from school and school events. Bullying of any kind, intimidation, violence and harassment by students, administrators, staff, parents or anyone else is not allowed.

#### **BEHAVIOR EXPECTATIONS:**

1. Be Excellent
2. Be Kind
3. Be Strong
4. Be Well

#### **BEHAVIOR INTERVENTION:**

Step 1: Staff will attempt to restate the expectations and redirect the behavior.

Step 2: Students will be expected to take a break from an activity or environment.

Step 3: Students will be removed from an activity or environment with assigned consequences.

Step 4: Students will be referred to the building principal immediately for major infractions or when further assistance is required. Consequence can include but are not limited to lunch or recess detention, before or after school detention, loss of privileges, in or out of school suspension, and/or possible expulsion.

#### **BUS DISCIPLINE: SIREN BUS COMPANY**

The school bus is considered an extension of the school day. All students utilizing district provided transportation shall follow all bus transportation rules. Students that compromise bus safety, exhibit behavior that endangers the health, safety or property of others will receive disciplinary consequences, which may result in permanent removal from district provided transportation.



### **DRESS CODE:**

The Board of Education recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools.

Administration believes the student and their parent/guardian hold the primary responsibility in determining a student's personal attire, hairstyle, and/or accessories. Schools are responsible for ensuring that student attire, hairstyle, and/or accessories do not interfere with the health or safety of any student and do not cause a substantial disruption to the school environment.

- Students are allowed to dress and style their hair for school in a manner that expresses their individuality without fear of unnecessary discipline or body shaming.
- Dress code enforcement will not create disparities, nor will it be more strictly enforced against students because of their legally protected status or classification, household income, body size/type, or body maturity.
- Individual students and staff members are responsible for managing their own personal feelings, assumptions, and/or judgments of others' appearances.

### **STUDENTS MUST WEAR:**

- Clean Attire:
  - Top - shirt, sweater, sweatshirt, dress, etc.
  - Bottom - pants, leggings, shorts, skirt, etc.
  - Footwear - that does not cause damage to school property and is appropriate for daily school activities.
- Clothing must be worn in a way such that a student's private areas (genitals, buttocks, and nipples) are fully covered with opaque fabric. (*\*i.e. not able to see through*) Attire that resembles undergarments may be addressed by the building Principal or their designee.
- Additional student attire requirements, when necessary to ensure safety in certain academic or public settings (*e.g., physical activity, science or CTE courses*) are permitted. Additionally, this allows for reasonable variation in required student attire for participation in activities held at public venues or public events involving student groups.

### **STUDENTS MAY NOT WEAR:**

- Clothing, headwear, jewelry, or personal items that: are pornographic, contain threats, contain profanity or that promote illegal or violent conduct such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia; demonstrate hate group or gang association/affiliation and/or use hate speech targeting groups based on race, ethnicity, sex, gender, gender identity/expression, sexual orientation, religious affiliation, or other protected groups. (*ie. confederate flags, swastika, etc.*)
  - Swimsuits, leotards, singlets, and other similar attire when not participating in such associated activities.
  - Blankets, sunglasses, non-medical masks, or other costume accessories that disrupt the learning environment.
  - Students may not wear hoods, stocking caps, or any headgear that covers their ears during academic time.
  - Backpacks, purses, and handbags will be kept in student lockers.
- \*Attire worn in observance of a student's culture and/or religion may not be subject to the provisions of this dress code.*

### **ENFORCEMENT:**

The Principal will ensure all staff members are aware of and understand the provisions of the dress code. Staff members will use reasonable efforts to avoid addressing dress code violations with students in front of others. When necessary, the Principal or their designee will address possible dress code violations with students and their parents/guardians.

*\* The administration reserves the right to determine appropriate school attire.*





### **TOYS, ELECTRONICS AND CELL PHONES:**

Toys, electronic devices and cell phones should not be brought to school. Items brought to school may be confiscated and kept in the office for parents/guardians to pick up. *The school district is not liable for any lost or stolen personal items.*

## **SECTION 6: TECHNOLOGY**

### **COMPUTER USAGE/INTERNET POLICY:**

The Frederic School District has a Computer Network / Internet Responsible Use and Safety Policy. This policy includes all technology, email accounts, i-pad, and Chromebook use and has information about being a responsible user.

This policy also includes the use of student work selected for inclusion on the district website.

Each year, all students, parents or guardians are required to review and sign the Frederic School District

[Internet & Technology Responsible Use Agreement](#).

The Frederic School District strongly encourages all students in grades KG-12 to purchase Chromebook insurance that will cover any accidental damage or theft of a student issued device. [Chromebook Insurance Form](#)

## **SECTION 7: HEALTH AND SAFETY**

### **IMMUNIZATIONS:**

Each student must have the immunizations required by the Wisconsin Department of Health Services or must have an authorized waiver. If a student does not have the necessary vaccinations or waivers, the student may be excluded from school as permitted by law. This is for the safety of all students and staff. Any questions about immunizations or waivers should be directed to the office or school nurse.

### **MEDICATIONS:**

All medications, including over the counter (OTC) pain relievers and allergy medications, must be registered and stored in the nurse's office. Students are not permitted to carry or self-administer any medications during the school day, unless a medical order states otherwise. Medications must be brought directly to the office by a parent or guardian.

**Students may not transport medication to school.** Staff will not administer OTC medication without a parent permission form. Staff will not administer a prescription medication without a physician order. Prescription medications must remain in the original, labeled containers, identifying the dates, time and dosage amounts for the current school year. Additional medications will be sent home after the registered end date or end of school year.



### HEALTH SERVICES:

The Frederic School District has a Registered Nurse on staff one day per week. All injuries must be reported to a teacher or to the office staff. If minor, the student will be treated and may return to class. If medical attention is required, the office will follow the School's emergency procedures. A student who becomes injured or ill during the school day should request permission from the teacher to go to the office. The office staff will determine whether the student should remain in school or go home. No student will be released from school without proper parental permission.

Parents/relatives/designee will be notified in case of emergencies to assist with appropriate medical decisions. If a parent/guardian, relative, or designee cannot be contacted by phone, the Registered Nurse or office staff will arrange for transportation to a clinic or hospital if necessary. Parents are asked to complete the emergency contact information in Infinite Campus at the beginning of each school year, and to update it with any changes as the school year progresses. We also ask that you update the school office on address and phone number changes that may occur during the school year.

- Parents should notify the school nurse & office staff of any health conditions that could affect the behavior or wellness of their child.
- Student accident insurance is carried by the Frederic School District, and it will apply in most cases toward payment of medical costs beyond that covered by your family policy. Contact the school nurse or office staff to fill out an accident report.
- Students suspected of carrying a communicable disease will be excluded from school until a doctor's note is received stating the doctor's approval of the student's re-entry to school.
- Absenteeism due to illness should be specified clearly on the written excuse returned to school.

### ILLNESS - WHEN TO KEEP YOUR CHILD HOME:

Parents are often concerned about when to keep their children home or send them to school.








#### THERE ARE 3 MAIN REASONS TO KEEP YOUR CHILD AT HOME:

1. Your child does not feel well enough to participate comfortably in usual activities.
2. Your child requires more care than school staff is able to provide, without affecting the health and safety of other children.
3. Your child is demonstrating identified symptoms or illnesses for which temporary exclusion is recommended.

Please see the provided list below.

*\* If your child will not be attending school, please call the office by 9:00am each day.*













ILLNESS or SYMPTOM(s)	SHOULD MY CHILD STAY HOME?	
<b>CHICKENPOX *</b> Light fever, general feeling of illness, and a rash, with fluid-filled blister after 3-4 days. Scabs appear later.		<b>YES</b> Blisters must be dried and crusted (usually 6 days). If blistering occurs after the chickenpox vaccination, refer to the Health Department for return to school guidelines.
<b>COLD SORES</b> Sore blisters, usually on lips, but can occur anywhere on the skin or in mucous membranes		<b>NO.</b> Unless blisters are oozing and cannot be kept covered, or the child is drooling.
<b>CONJUNCTIVITIS (Pink eye) *</b> Pink color of the eye <u>AND</u> thick yellow/green discharge (eyelids could be stuck closed in the morning).		<b>YES</b> Students may return 24 hours after the start of a prescribed medication.
<b>COUGHING</b> Severe, uncontrolled coughing, wheezing, rapid breathing, or difficulty breathing.		<b>YES</b> Medical attention is necessary! <b>NOTE:</b> Children with asthma may be cared for in school with a written healthcare plan and authorization for medication and treatment from their Medical Provider.
<b>DIARRHEA</b> Frequent, loose, or watery stools compared to the child's normal pattern. (not caused by diet or medication)		<b>YES</b> Students that look or act ill; have diarrhea with a fever; have diarrhea with vomiting, or diarrhea that is not contained in the toilet, (i.e., diapers, pads) must remain home.
<b>FEVER</b> Fever 100.4° and above, or a fever with behavior changes and/or illness.		<b>YES</b> Students must be fever-free for 24 hours (without the use of antipyretic "fever-reducing" medication)
<b>FLU SYMPTOMS *</b> Fever over 100.4° with a cough, sore throat, other symptoms can include fatigue, body aches, vomiting and diarrhea		<b>YES</b> Students must be <del>fever-free</del> / <del>vomit-free</del> / <del>diarrhea-free</del> for 24 hours before returning to school (without the use of medications)



# FREDERIC

## SCHOOL DISTRICT

ILLNESS or SYMPTOM(s)		SHOULD MY CHILD STAY HOME?
<b>HAND, FOOT, AND MOUTH DISEASE *</b> Fever, poor appetite, general feeling of illness, painful sores in the back of the mouth, skin rash after 1-2 days.		NO Unless blisters are oozing and cannot be kept covered, the child is drooling or is unable to participate in usual activities.
<b>HEAD LICE *</b> Infestation of the head with live lice		NO Exclusion is not necessary. A Parent/guardian of a student with live head lice will be called to pick up their student at the end of the school day. <ul style="list-style-type: none"> <li>You will receive a letter from the OFFICE when you pick up your child with information on how to remove head lice.</li> <li>Use the recommended treatment at home.</li> <li>The student must be accompanied by a parent/guardian to the Office for a head check <u>before</u> returning to classes.</li> <li>The student is not permitted to ride the bus until the Office has done a head check.</li> <li>You must show proof of treatment <u>before</u> when bringing your student to the Office. (Bring the used box with you to school).</li> </ul>
<b>IMPETIGO *</b> Itching blisters filled with honey-colored fluid, oozing and crusting over.		<b>YES</b> Students may return 24 hours after the start of prescribed medication has been started.
<b>RASH with fever</b> <b>NOTE:</b> body rash <i>without</i> fever or behavior changes usually does not require exclusion from school		<b>YES</b> Medical attention is required. Any rash that spreads quickly, has open, weeping wounds, and/or is not healing must be evaluated by a medical provider.
<b>RESPIRATORY OR COLD SYMPTOMS (Mild)</b> Stuffy nose with clear drainage, sneezing, mild cough		NO A student may attend if able to participate in school activities. Teach a child to cover cough and perform frequent hand washing. If this is not possible, your student will be sent home.
<b>RINGWORM *</b> Itchy, red, raised, scaly patches that may blister and ooze		<b>YES</b> Student may return once a prescribed medication has been started. Lesions must remain covered.
<b>RSV (Respiratory Syncytial Virus) *</b> A very common virus that leads to mild, cold-like symptoms		NO Medical attention is required. Spread of illness is rapid, but exclusion is not always necessary.
<b>STREP THROAT</b> Fever, sore throat, headache, nausea, vomiting, possibly a fine rash		<b>YES</b> Students may return 24 hours after the start of prescribed medication.
<b>VACCINE-PREVENTABLE DISEASES *</b> Measles, Mumps, Rubella, Pertussis (Whooping Cough)		<b>YES</b> Student may return to school once deemed "not infectious" per a Medical Provider. A note from your Medical Provider is required for re-admission to school (before riding a school bus or coming to school)
<b>VOMITING</b> Any episode(s) of vomiting within the past 24 hours		<b>YES.</b> Students may return once they are vomit-free for 24 hours without anti-emetic(nausea) medication, or a Medical Provider decides they are not contagious. Observe for other signs of illness, and for dehydration.



### **SCHOOL CLOSING AND LATE START ANNOUNCEMENTS:**

Families will be notified of inclement weather cancellations and delays via Infinite Campus Messenger. Information will also be provided on the district website and the following local news outlets: WCCO Channel 4, KSTP-TV Channel 5, KMSP FOX 9, and KARE 11

### **SAFETY DRILLS:**

Periodic safety drills such as fire, inclement weather, and/or intruder drills are conducted at school each month. Please refer to District Safety Plan for more information.

### **ACCIDENT INSURANCE:**

The School Board provides student accident insurance to cover injuries to students resulting from accidents during the regular school term. Such insurance may cover students participating in:

- Attending regular school sessions
- Participating in school sponsored extracurricular activities.
- Traveling to and from school for regular sessions and to and from school for school sponsored activities while under the supervision of a school employee.
- Practicing for or competing in interscholastic sports scheduled by the school and while under the supervision of a school employee.



### ACKNOWLEDGEMENT OF THE STUDENT HANDBOOK

The 2025-2026 Frederic Elementary Student & Family Handbook is available to all families on the Frederic School District Website: [Frederic Elementary School](#)

We acknowledge that the Frederic School District has provided our family access to the 2025-2026 Elementary Student & Family Handbook. We are aware of the current policies and procedures that govern student learning, behavior, and social/emotional growth.

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

The Frederic Elementary Student and Family Handbook is a comprehensive resource that outlines important information families require throughout elementary school. As we continue to work hard to improve our resources and communications with families and the community, please contact our office if you have any further questions or concerns throughout the school year. Our collaboration and support is vital to the success of our students!