

Frederic Elementary School

A Lifetime of Learning Starts Here!

2026-2027

Student and Family Handbook



District Administrator
Building Principal
Director of Special Education
School Counselor
Youth Sports Coordinator

Kyle Luedtke
Erin Hansford
Cory Schmidt
Ella Rauchbauer
Nikki Richter

305 Birch Street E
Frederic, WI 54837

www.fredericsd.org

Telephone: 715-327-4221 Fax: 715-327-5609



WELCOME VIKINGS!

I am very excited to be returning to the Elementary School for the 26-27 school year! I have had the privilege of serving the Frederic School District for over 20 years and I have experienced so many wonderful changes and improvements during that time. Our goal this year is to continue striving for excellence as we work with all families to provide support for a wide variety of individual student needs.

Please take some time to review the Student and Family Handbook and take special note of the following important information provided:

➤ ATTENDANCE:

- School success starts with attendance first. We cannot help if students are not here!
- WI State Statute identifies the risk of habitual truancy for students who have been absent from school for more than 10 days. Students with more than 15 unexcused absences could be issued a truancy citation from their county of residence.

➤ SUPERVISION AT SCHOOL ACTIVITIES & EVENTS:

- Elementary students should be accompanied by an adult at all after school activities and events, including middle and high school athletics.

➤ TOYS, ELECTRONICS, CELL PHONES & SMART WATCHES / DEVICES:

- Toys and electronics become a distraction at school and are difficult to monitor. Please leave personal items at home. The school is not responsible for any lost, stolen or damaged personal belongings.
- Student cell phones, smart watches or any smart devices are not allowed at school. Students and families must communicate through the office in the case of illness or transportation changes.

➤ CHROMEBOOK INSURANCE:

- We encourage all families to consider purchasing Chromebook Insurance for accidental damages or theft. Chromebooks are introduced in Kindergarten and utilized regularly for curriculum resources and assessment. [Chromebook Insurance Form](#)

➤ HANDBOOK ACKNOWLEDGEMENT SIGNATURE:

- Please be sure to sign the Handbook Acknowledgement Form or use the Google Form linked here. [Elementary Handbook Acknowledgement](#)

Mrs. Erin Hansford
Elementary Principal
715-327-4221 x 2107
hansforde@frederic.k12.wi.us



DISTRICT VISION: BE EXCELLENT!

Our vision is to foster an educational environment where students, educators, and the community embrace a culture of excellence. We believe in empowering every individual to strive for their personal best, pursue their passions, and develop their full potential. Our collective commitment to excellence will prepare students to become lifelong learners, responsible citizens, and leaders of tomorrow.

DISTRICT MISSION

In our quest to “Be Excellent” in a rapidly changing global society, we will foster continuous academic excellence, citizenship, and personal development for all.

DISTRICT CORE VALUES

- Learning First: Prioritizing and committing to learning for all.
- Empowerment: Empowering all individuals to reach their full potential, pursue their passions, and take ownership of their learning and responsibilities.
- Continuous Improvement: Committing to ongoing growth, innovation, and advancement.
- Inclusivity: Creating a welcoming and inclusive environment that respects and celebrates the diversity of all students, staff, and community members.
- Collaboration: Fostering a culture of collaboration and teamwork among students, staff families, and the community to achieve shared goals.
- Critical Thinking: Developing critical thinking skills, problem-solving abilities, and the ability to analyze and evaluate information.
- Positive Character: Nurturing, developing and practicing positive character traits such as integrity, empathy, resilience, and ethical decision-making.
- Community Engagement: Encouraging active involvement and partnerships with families, community organizations, and local businesses enhance the educational experience.
- Global Citizenship: Supporting social responsibility, cultural awareness, and respect for different perspectives.



TABLE OF CONTENTS

SECTION 1: CAMPUS INFORMATION

Non-Discrimination.....	5
Building Use / School Hours.....	5
Lockers / Cubbies.....	5
Lost and Found.....	5
Photos / Videos.....	5
Surveillance Camera Use.....	5
Visitors / Volunteers.....	6
Animals and Pets.....	6
Infinite Campus.....	6
Student Records.....	6
Food Service.....	7
Fees.....	7
Transportation.....	7
Loading & Unloading Areas.....	8

SECTION 2: ACADEMICS

Curriculum & Instruction.....	8
Screening Assessments.....	8
Wisconsin State Assessments.....	8
Response to Intervention (RTI).....	9
Title I Programs.....	9
Tier III Reading Plan (ACT 20).....	9
Recess.....	9
Progress Reports & Grades.....	9
Report Cards.....	9
Homework.....	10
Academic Dishonesty.....	10
Parent Communication.....	10
Grade Level Promotion / Retention.....	10

SECTIONS 3: ATHLETICS/EXTRACURRICULARS

Extracurricular Activities.....	11
Viking Youth Sports.....	11

SECTION 4: ATTENDANCE

Attendance.....	12
Truancy.....	12
Absence Procedure.....	13
Attendance Notifications.....	13
Tardiness.....	13
After School Plans.....	13
Kids Club.....	13

SECTION 5: CONDUCT/DISCIPLINE

The Viking Way.....	14
Behavior Intervention.....	14
Bus Discipline - Siren Bus Company.....	14
Dress Code.....	15
Personal Items	15

SECTION 5: TECHNOLOGY

Computer Usage / Internet Policy.....	16
---------------------------------------	----

SECTION 7: HEALTH & SAFETY

Immunizations.....	16
Medications.....	16
Health Services.....	16
Illness	17
School Closing Announcements.....	17
Safety Drills.....	17
Accident Insurance.....	17

Handbook Acknowledgement Form.....	18
------------------------------------	----



SECTION 1: CAMPUS INFORMATION

NON-DISCRIMINATION NOTIFICATION:

The Frederic School District prohibits all forms of unlawful discrimination against students and other persons in all aspects of the District's programs and operations. Accordingly, consistent with section 118.13 of the state statutes, no person shall unlawfully be discriminated against in any curricular, extracurricular, pupil service, recreational or other program or activity because of the person's sex, sexual orientation, race, national origin, ancestry, religion, creed, pregnancy, marital or parental status, or physical, any mental, emotional or learning disability, or any other legally-protected status or classification.

BUILDING USE / SCHOOL HOURS: 7:45am - 3:15pm

Students should not be at school or in the school parking lot before or after school hours, unless under the direct supervision of an activity or program advisor. Elementary School doors open at 7:45am. All students should be picked up or on a bus route at 3:20pm. Kids Club is a before and after school childcare option for families within the Elementary building.

Parents/guardians will need to register with Roots & Branches Community Child Care for this service.

Please contact Roots and Branches Director, Lisa Jensen, at 715-327-4221 ext 2157 for more information.

LOCKERS / CUBBIES:

Lockers and/or Cubbies are provided to individual students but remain the property of the school district. Items stored in Lockers and/or Cubbies can be searched at any time. Any unauthorized items can be removed and/or confiscated. Students are responsible for their own Locker and/or Cubbie and can be held liable for any intentional damages.

The school district is not liable for any lost or stolen items.

LOST AND FOUND:

Items found in the school buildings are placed on a clothesline or table in the main hallway. Please check these areas for any of your children's missing items. To help with missing items, please write your child's name or initials on all items, including backpacks or bags. Unclaimed items may be donated to a local donation center.

PHOTOS/VIDEOS:

The school may take pictures or videos of students without parental permission if it is used solely for school purposes. Pictures may be published on the district website, district newsletter, social media and/or in various district print publications. Families that wish to OPT OUT of student photo use can contact the office or note that request in the enrollment paperwork. Students may not post pictures publicly, share, or send pictures of other students or staff without their expressed or implied permission.

SURVEILLANCE CAMERA USE:

To better provide a safe and healthy environment, surveillance cameras and recording devices are utilized in all district buildings and may be accessed in most transportation vehicles. In order to maintain the confidentiality of all students, security camera footage may not be shared with families requesting access.



VISITORS:

Visitors, specifically parents/guardians, are welcome at the school. In order to properly monitor the safety of students and staff, each visitor must check in at the office upon entering the building to register and obtain a visual pass. Any visitor found in the building without a pass shall be reported to the principal and/or law enforcement.

Persons seeking to confer with a member of the staff should call for an appointment prior to traveling to the school, in order to prevent any loss of instructional time. Visitors' access to classrooms and instructional activities are subject to reasonable restrictions and limits. Please consult with the principal regarding these restrictions. Students may not bring visitors to school without first obtaining written permission from the principal.

In accordance with 120.13(35), Wis. Stats., the District Administrator has the authority to establish conditions for entering or remaining in a School District building, prohibit the entry of any person to a school of this School District, or to require a visitor to leave when there is reason to believe the presence of such person would be or is detrimental to the good order of the school. If such an individual refuses to leave the school grounds or creates a disturbance, administrators are authorized to request from the local law enforcement agency whatever assistance is required to remove the individual.

VOLUNTEERS:

We continually ask for the help of volunteers. All volunteers must have a current and approved background check to be able to volunteer. They additionally need to have administration approval for volunteering. With your continued help and support we are able to provide more services and activities to our students. Volunteer applications can be found on the school website and in both school offices.

ANIMALS AND PETS:

Animals and pets are only allowed with prior administrator approval and should be for educational purposes only. Animals must be vaccinated as required by local government ordinances, appropriately housed, and properly handled. Poisonous and dangerous animals will not be permitted. Animals are not to be transported on school buses.

INFINITE CAMPUS:

Infinite Campus is the school district's student information management system. Through an online portal or mobile app, families can access all student courses, grades and attendance records throughout the school year. By providing individual contact information, all family members can opt to receive emails, text messages, and voicemail communications from the school and district. These communications include updated schedules, events and activities, as well as school closures.

<https://wicloud1.infinitecampus.org/campus/frederic.jsp?status=login>

STUDENT RECORDS:

The Board of Education recognizes the need for and importance of confidentiality of student records. Therefore, the District shall maintain the confidentiality of student records at collection, storage, disclosure and destruction. Student records shall be available for inspection or release only with prior approval of the student's parent/guardian or the adult student, except in situations where applicable laws require or permit the release of records without such prior approval.



FOOD SERVICE:

Breakfast and Lunch are available to all students at school. All meals meet USDA and DPI requirements. Families must prepay, as our food service program is a debit account system, not a credit system. A deposit to your child's account can be made at the beginning of the year or online within your Infinite Campus portal. When any account balance becomes negative, an automated call and email will go out to the associated families.

26-27 PRICES PER MEAL:

PK-5 Breakfast	\$1.45	(7:45am - 8:05am)
PK-5 Lunch	\$2.75	
Adult Lunch	\$4.80	
Extra Milk/Juice	\$.60	(with bag lunch or an extra milk/juice option with a meal)

FREE OR REDUCED MEALS:

All families are encouraged to apply for free and reduced meals! Free or reduced meal services are confidential and greatly support our food service programs. Food service information is mailed to each district household before the start of each school year. If you have questions or would like assistance in completing this form, please call or stop by the elementary office. 715-327-4221

ADDITIONAL SCHOOL FEES:

Chromebook Insurance (optional)	\$34.00 per student due within 2 weeks of the start of school
Field Trips	Possible fees associated with special field trips
Athletic Fees	\$20 per Sport or \$50 Family cap per year (5th grade Cross Country) Other uniform fees may apply.
Music Department	Rent to own 5th grade band instruments from Eckroth Music Company (optional)
Summer School Fees	Swimming Lessons, Summer Saunters, Sports Camp, Viking Theatre Company
Miscellaneous Fees	Lost or damaged curriculum resources or library books

SCHOOL BUS TRANSPORTATION:

Siren Bus Company provides all bussing services to the Frederic School District. The safety of our students is our first concern and families are reminded that the bus is an extension of the school day. Therefore, students are expected to behave in a respectful, responsible, and safe manner. In order to assist with a smooth transportation experience, we ask families to call the Frederic Elementary office to indicate your pick up and drop off locations. The first site should be your official home address. Families are allocated one additional pick up / drop off site within district borders. In order to maintain safety and efficiency, we ask that families try their best to keep transportation routines consistent and not change from day to day.

4K and Kindergarten students will not be dropped off without an adult visible to the driver.



LOADING AND UNLOADING AREAS:

1. **BUSES:** Enter from Birch Street (*south side of the school*) and proceed along the sidewalk, exiting onto Lake Street. All students will enter and exit through the main west entrance. For the safety of our students, all other doors will remain locked during school hours.
2. **PARENTS:** **Parents should not drop off students any earlier than 7:45am.** Families should enter the parking lot from Birch Street (*south side of the school*) and drop off students at the designated blue drop off sign on the south end of the sidewalk. Please do not pull up along the curb in the bus lane as we need that space available for the buses. If you need to park your vehicle, please do so in the available parking lot and use the crosswalk to enter the building. While exiting our driveway, please leave through the parking lot and do not enter the bus lane to leave.
3. School dismisses at 3:15pm in the afternoon. Parents picking up students at the end of the school day need to meet their child at the main west entrance. Families are welcome to park in the parking lot and use the crosswalk. To help ensure safety for all students, families are asked to wait outside the main doors, allowing our staff to efficiently check out all students and eliminate congestion in the hallways.
4. Staff will not allow students to walk through the parking lot unattended. Please plan to meet your child outside our front doors.

SECTION 2: ACADEMICS

CURRICULUM & INSTRUCTION:

Early Literacy Instruction	Heggerty Phonemic Awareness	Letter Sounds and Blending of Sounds
Reading Instruction	HMH Intro Reading	Reading and English Language Arts
Mathematics Instruction	iReady Math	Early Numeracy and Mathematics
Science Instruction	Amplify Science	Science Exploration
Social Studies Instruction	InquirEd	Inquiry and Research Units
Social Emotional Learning	Character Strong	Character and Leadership Building

SCREENING ASSESSMENTS:

Literacy & English Language Arts	AimsWebPLUS Screener	Fall, Winter & Spring
Reading Diagnostic Assessments	AimsWebPLUS & HMH Amira	
Mathematics Screener	AimsWebPLUS	Fall, Winter & Spring
Math Diagnostic Assessments	iReady Diagnostic	
Social Emotional Screener	Character Strong	Fall, Winter & Spring

WISCONSIN STATE ASSESSMENTS: Forward Exam

All 3rd Grade Students	Reading & Math	Spring (April)
All 4th Grade Students	Reading, Math, Science, & Social Studies	
All 5th Grade Students	Reading & Math	



RESPONSE TO INTERVENTION: (RTI)

A “*Target Time*” has been scheduled daily for each grade to isolate small instructional groups for direct skills instruction in Reading and Mathematics. This targeted support time allows teachers to either extend grade level skills or provide intervention strategies for lagging or developing skills. Students receiving targeted interventions are progress monitored weekly to closely identify growth and grade level achievement.

- EXTENSION Extending or Advancing Grade Level Skills
- TIER I Grade Level Skills Practice
- TIER II Lagging or Developing Skills Practice
- TIER III Below Grade Level Instruction (*25th percentile and below*)

TITLE I:

Title I is federal grant funding for Reading and Math support. Title I dollars in Frederic directly support intervention resources and staff. Title I requires families to sign a “*Partners In Learning Plan*” known as a “*Compact*”. If your child is receiving Tier II or Tier III intervention support in Reading and/or Math, an individual Partners in Learning Plan will be developed for your child and require a parent/guardian signature.

TIER III READING PLAN: *Wisconsin ACT 20 Reading Law*

Students in grades 4K-3rd who are performing below the 25th percentile on the state reading screener and reading skills diagnostics are required to adopt a “*Personal Reading Plan*”. Teachers will be reviewing and updating these plans with families three times per year.

RECESS:

All students will participate in recess daily unless due to medical or disciplinary reasons. Students will remain indoors for recess on days the playground is extremely wet, there are strong winds, or temperatures or wind chill drops below 10 degrees.

PROGRESS REPORTS & GRADES:

Student progress is reported in the district’s student information system, Infinite Campus, using a “*Standards Based Grading*” model. Essential state standards have been identified for students to reach mastery at each grade level. Traditional A-F grades are not utilized as the Standards Based Report Card focuses on current growth and achievement.

Progress reports will be mailed home to families at the end of each Quarter.

4	Mastery of a Skill	*	Grade Has Been Modified
3	Approaching Mastery	NEE	Not Enough Evidence
2	Developing a Skill	X	Skill Not Being Measured at This Time
1	Introduction to a Skill		

REPORT CARDS:

Report cards indicating student progress will be mailed home following the end of each Quarter.

Parent-Teacher Conferences are held in October and February as great opportunities to discuss your child’s progress with their classroom teachers.



HOMEWORK:

Students are expected to complete missing work due to absences. If school work is not completed at the time of a reporting period, grades may be listed as NEE. (*Not Enough Evidence*) Students who do not show adequate mastery of grade level skills may be retained to repeat the grade they are currently in.

ACADEMIC DISHONESTY:

Academic honesty and integrity are expected at all times. Students are prohibited from presenting someone else's work as their own, using artificial intelligence (AI) platforms in place of their own work, providing unauthorized assistance to other students, or any other form of cheating. Students shall not intentionally limit or impede the academic performance or intellectual pursuits of other students. Students identified cheating or plagiarizing work will be expected to redo an assignment or test at a later date. Incidents of cheating and/or plagiarism will be reflected in the behavior section of the student report card.

1st Offense	Redo Assignment/Test	Lunch/Recess Detention
2nd Offense	Redo Assignment/Test	Half Day In School Suspension
3rd Offense	Redo Assignment/Test	Full Day In School Suspension & Parent Meeting

GRADE LEVEL PROMOTION / RETENTION:

This policy governs the promotion of students from 3rd grade to 4th grade in accordance with 118.33, Wis. Stats.

The District intends to make promotion decisions based on a thorough and equitable process that considers individual student needs in reading. For any student who has not completed their personal reading plan by the end of 3rd grade, a team will determine whether retention or promotion to 4th grade, with intensive instructional support, progress monitoring, and support to remediate the identified areas of deficiency, is in the student's best interest. The determination process will consider relevant factors such as reading proficiency, social and emotional development, and available support.

PARENT COMMUNICATION:

Each Tuesday afternoon, each student will bring home a folder containing completed student work, important school information, teacher notes, and other relevant school updates. Many teachers also include a classroom newsletter with additional news and upcoming events. We strongly encourage families to review the Tuesday Folder contents each week and return each folder as soon as possible. A "Peek at the Week" will be emailed to all families at the end of each week, outlining important information and upcoming events from the district.



SECTION 3: ATHLETICS / EXTRACURRICULAR ACTIVITIES

EXTRACURRICULAR ACTIVITIES:

The Frederic School District [Extracurricular Activities and Programs Code](#) details the expectations of all student participants. Elementary students will have their first opportunity to participate on the Middle School Cross Country team during the fall of their 5th grade year. Students and families are responsible for reviewing and signing the Extracurricular Activities and Programs Code prior to participation.

VIKING YOUTH SPORTS:

FALL

Flag Football (*Grades 3-6*)
Cross Country (*Grade 5 with 6-8*)

WINTER

Little Dribblers Basketball (*Grades K-2*)
Youth Travel Basketball (*Grades 3-6*)
Bulldog Wrestling (*4K-5*)

BLIZZARD HOCKEY

Learn to Skate (*open to all ages*)
Mites (*under 8 years old*)
Squirts (*under 10 years old*)
Peewees (*under 12 years old*)
Bantams (*under 14 years old*)

SPRING

Volleyball (*Grades 4-8*)
AYSO Soccer (*Ages 3-18*)
T-Ball (*4K & KG*)
Machine Pitch (*1st & 2nd*)
Softball (*Grades 3-6*)
Baseball (*Grades 3-6*)

Youth Sports coaches are encouraged to maintain regular communication with the Director and Principal regarding any behavior that may be considered inappropriate and/or unsportsmanlike. Addressing concerns promptly helps us ensure a safe, respectful, and positive environment for all student athletes. When registering your child for any youth sports program, please consider volunteering as well. We are always looking for more adults to assist and lead our programs.

Viking Youth Sports Director: Nikki Richter richtern@frederic.k12.wi.us



SECTION 4: ATTENDANCE

The Frederic School District requires all students to attend school regularly in accordance with the laws of Wisconsin and School Board Policy 5200 - Attendance. The Board of Education emphasizes the importance of regular school attendance for student academic success and achievement. Consistent attendance is crucial for students to reach the goal of high school graduation. When students are not attending school regularly, their performance may suffer, leading to disinterest and falling behind. It is essential for both the home and the school to work together in promoting good habits of attendance among young people.

- Attendance will be taken each morning at the beginning of the school day. It is important that students arrive on time and are ready to begin learning.
- Attendance records are updated throughout the day to reflect any changes, such as students arriving late, leaving early, or being signed out and returning. These updates help us maintain accurate and up-to-date attendance information for each student.
- According to Wisconsin State Statute, a student who is excused in writing or by phone by his/her parent/guardian before an absence occurs, will be excused from school, but a student may be excused by the parent/guardian under this provision for not more than five (5) days in a semester and /or ten (10) days in the school year.
- An automated absence caller will go out to families at 9:00am if their student is absent, unexcused that day.
- Wisconsin State Statute 118.16 (1)(a)(c) states:
 - 118.15 COMPULSORY SCHOOL ATTENDANCE: Unless the child has a legal excuse or has graduated from high school, any person having under his control a child between the ages of 6 and 18 years of age who has not graduated shall cause such child to attend school regularly, during the full period and hours, religious holidays excepted, that the public or private school in which such a child should be enrolled is in session until the end of the school term, quarter, or semester of the school year in which he becomes 18 years of age.
 - 118.16 TRUANCY: Truancy means any absence of one or more days from school during which the school attendance secretary, a principal, or teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent pupil, and also means intermittent attendance carried on for the purpose of defeating the intent of S.118.15.
 - 118.16(4) HABITUAL TRUANT: "Habitual truant" means a pupil who is absent from school without an acceptable excuse under sub. (4) and s.118.15 for part or all of 5 or more days on which school is held during a school semester.
 - Defeating the intent of s.118.15 part or all of five (5) days on which school is held during the semester puts the student in a position to be prosecuted for violation of County and State laws. A child may not be EXCUSED for more than 10 days in a school year.
 - Possible termination of a student's open enrollment due to habitual truancy pursuant to section 118.51(11) of the state statutes and sections PI 36.04(6) and PI 36.09(2) of the DPI's administrative rules.

TRUANCY:

A student will be considered truant if he or she is unexcused absent part or all of 10 or more days from school during which the School Attendance Officer, Principal, or a teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent student. A student will also be considered truant if the student has been absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance statute.
(118.15, Wis. Stats.)



ABSENCE PROCEDURE:

Parents or legal guardians are the only adults who may excuse a student from school. Illness, medical appointments and family emergencies are typical reasons for an excused absence. The school district reserves the right to determine when absences are excused. Students who have missed more than 10 days of school may need to provide a note from a medical provider for further excused absences. Please communicate with the Elementary Office in advance of any school absence.

ATTENDANCE NOTIFICATIONS:

In compliance with state law and district policy, the school will send notices to families at the following milestones:

➤ **5 Absences (*Excused and/or Unexcused*):**

A letter will be sent home informing the family that the student has reached five days of absence.

➤ **10 Total Absences (*Excused and/or Unexcused*):**

A second letter will be sent informing the family that the student has reached ten days of absence.

➤ **More Than 10 Absences (*Excused and/or Unexcused*):**

A certified letter will be mailed home warning the family of Habitual Truancy.

TARDINESS:

Students who are not in school by 8:05am will be marked tardy in Infinite Campus.

Habitual tardiness may also result in habitual truancy.

AFTER SCHOOL PLANS:

Frederic Elementary uses an after school pick up platform called **PickUp Patrol**. The PickUp Patrol App reduces interruptions in our classrooms, while also providing parents with a convenient way to make changes to their child's dismissal plans right from their phones. Most importantly, PickUp Patrol helps to ensure that students arrive safely to their correct after school destinations. All families will receive a registration email from PickUp Patrol with a link to set up their own account. Please contact the Elementary Office for any assistance you may need in setting up your account.

KIDS CLUB:

Kids Club is an on site childcare option for families before and after school, open at 6:00am and closing at 6:00pm. Parents or legal guardians will need to register for Kids Club with the Roots & Branches Community Child Care Center to utilize this service. Roots & Branches also serves infants to four year olds during the day.

Please contact program director, Lisa Jensen, for more information: 715-327-4221 Ext 2157



SECTION 5: CONDUCT & DISCIPLINE

THE VIKING WAY:

A safe and respectful environment is necessary for all students to learn and achieve successfully in school. Harassment, intimidation or bullying, and other disruptive or violent behaviors, is conduct that interferes with both a student's ability to learn and a school's ability to educate students in a safe and positive environment. The Frederic Elementary School is committed to providing a safe and orderly environment for all students and employees. A positive atmosphere occurs with non-violence, cooperation, teamwork, understanding, citizenship and acceptance towards all students and staff. Positive and appropriate behavior should be demonstrated at school, at all school events, and on the way to and from school. Bullying of any kind, intimidation, violence and harassment by students, administrators, staff, parents or anyone else is not allowed.

BEHAVIOR EXPECTATIONS:

1. Be Excellent
2. Be Kind
3. Be Strong
4. Be Well

BEHAVIOR INTERVENTION:

Step 1: Staff will attempt to restate the expectations and redirect the behavior.
Step 2: Students will be expected to take a break from an activity or environment.
Step 3: Students will be removed from an activity or environment with assigned consequences.
Step 4: Students will be referred to the building principal immediately for major infractions or when further assistance is required. Consequences can include but are not limited to lunch or recess detention, before or after school detention, loss of privileges, in or out of school suspension, and/or possible expulsion.

BUS DISCIPLINE: SIREN BUS COMPANY

The school bus is considered an extension of the school day. All students utilizing district provided transportation shall follow all bus transportation rules. Students that compromise bus safety, exhibit behavior that endangers the health, safety or property of others will receive disciplinary consequences, which may result in permanent removal from district provided transportation.

DRESS CODE:

The Board of Education recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools.

Administration believes the student and their parent/guardian hold the primary responsibility in determining a student's personal attire, hairstyle, and/or accessories. Schools are responsible for ensuring that student attire, hairstyle, and/or accessories do not interfere with the health or safety of any student and do not cause a substantial disruption to the school environment.



DRESS CODE:

- Students are allowed to dress and style their hair for school in a manner that expresses their individuality without fear of unnecessary discipline or body shaming.
- Dress code enforcement will not create disparities, nor will it be more strictly enforced against students because of their legally protected status or classification, household income, body size/type, or body maturity.
- Individual students and staff members are responsible for managing their own personal feelings, assumptions, and/or judgments of others' appearances.

STUDENTS MUST WEAR:

- Clean Attire:
 - Top - shirt, sweater, sweatshirt, dress, etc.
 - Bottom - pants, leggings, shorts, skirt, etc.
 - Footwear - that does not cause damage to school property and is appropriate for daily school activities.
- Clothing must be worn in a way such that a student's private areas (genitals, buttocks, and nipples) are fully covered with opaque fabric. (**i.e. not able to see through*) Attire that resembles undergarments may be addressed by the building Principal or their designee.
- Additional student attire requirements, when necessary to ensure safety in certain academic or public settings (*e.g., physical activity, science or CTE courses*) are permitted. Additionally, this allows for reasonable variation in required student attire for participation in activities held at public venues or public events involving student groups.

STUDENTS MAY NOT WEAR:

- Clothing, headwear, jewelry, or personal items that: are pornographic, contain threats, contain profanity or that promote illegal or violent conduct such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia; demonstrate hate group or gang association/affiliation and/or use hate speech targeting groups based on race, ethnicity, sex, gender, gender identity/expression, sexual orientation, religious affiliation, or other protected groups. (*ie. confederate flags, swastika, etc.*)
 - Swimsuits, leotards, singlets, and other similar attire when not participating in such associated activities.
 - Blankets, sunglasses, non-medical masks, or other costume accessories that disrupt the learning environment.
 - Students may not wear hoods, stocking caps, or any headgear that covers their ears during academic time.
 - Backpacks, purses, and handbags will be kept in student lockers.
- *Attire worn in observance of a student's culture and/or religion may not be subject to the provisions of this dress code.*

ENFORCEMENT:

The Principal will ensure all staff members are aware of and understand the provisions of the dress code. Staff members will use reasonable efforts to avoid addressing dress code violations with students in front of others. When necessary, the Principal or their designee will address possible dress code violations with students and their parents/guardians.

** The administration reserves the right to determine appropriate school attire.*

PERSONAL ITEMS: TOYS & ELECTRONICS

Personal items such as toys, fidgets, electronic devices, cell phones, smart watches and other smart devices are not allowed at school without administrative permission. Items brought to school may be confiscated and kept in the office for parents/guardians to pick up. *The school district is not liable for any lost or stolen personal items.*



SECTION 6: TECHNOLOGY

COMPUTER USAGE/INTERNET POLICY:

The Frederic School District has a Computer Network / Internet Responsible Use and Safety Policy. This policy includes all technology, email accounts, i-pad, and Chromebook use and has information about being a responsible user.

This policy also includes the use of student work selected for inclusion on the district website.

Each year, all students, parents or guardians are required to review and sign the Frederic School District

[Internet & Technology Responsible Use Agreement](#).

The Frederic School District strongly encourages all students in grades KG-12 to purchase Chromebook insurance that will cover any accidental damage or theft of a student issued device. [Chromebook Insurance Form](#)

SECTION 7: HEALTH AND SAFETY

IMMUNIZATIONS:

Each student must have the immunizations required by the Wisconsin Department of Health Services or must have an authorized waiver. If a student does not have the necessary vaccinations or waivers, the student may be excluded from school as permitted by law. This is for the safety of all students and staff. Any questions about immunizations or waivers should be directed to the office or school nurse.

MEDICATIONS:

All medications, including over the counter (OTC) pain relievers and allergy medications, must be registered and stored in the nurse's office. Students are not permitted to carry or self-administer any medications during the school day, unless a medical order states otherwise. Medications must be brought directly to the office by a parent or guardian. **Students may not transport medication to school.** Staff will not administer OTC medication without a parent permission form. Staff will not administer a prescription medication without a physician order. Prescription medications must remain in the original, labeled containers, identifying the dates, time and dosage amounts for the current school year. Additional medications will be sent home after the registered end date or end of school year.

HEALTH SERVICES:

The Frederic School District has a Registered Nurse on staff one day per week. All injuries must be reported to a teacher or to the office staff. If minor, the student will be treated and may return to class. If medical attention is required, the office will follow the School's emergency procedures. A student who becomes injured or ill during the school day should request permission from the teacher to go to the office. The office staff will determine whether the student should remain in school or go home. No student will be released from school without proper parental permission.

Parents/relatives/designee will be notified in case of emergencies to assist with appropriate medical decisions. If a parent/guardian, relative, or designee cannot be contacted by phone, the Registered Nurse or office staff will arrange for transportation to a clinic or hospital if necessary. Parents are asked to complete the emergency contact information in Infinite Campus at the beginning of each school year, and to update it with any changes as the school year progresses. We also ask that you update the school office on address and phone number changes that may occur during the school year.



HEALTH SERVICES:

- Parents should notify the school nurse & office staff of any health conditions that could affect the behavior or wellness of their child.
- Student accident insurance is carried by the Frederic School District, and it will apply in most cases toward payment of medical costs beyond that covered by your family policy. Contact the school nurse or office staff to fill out an accident report.
- Students suspected of carrying a communicable disease will be excluded from school until a doctor's note is received stating the doctor's approval of the student's re-entry to school.
- Absenteeism due to illness should be specified clearly on the written excuse returned to school.

ILLNESS - WHEN TO KEEP YOUR CHILD HOME:

THERE ARE 3 MAIN REASONS TO KEEP YOUR CHILD AT HOME:

1. Your child does not feel well enough to participate comfortably in typical activities.
2. Your child has had a fever, vomited or experienced diarrhea within the last 24 hours.
3. Your child requires isolation or more care than school staff is able to provide, without affecting the health and safety of other children.

** If your child will not be attending school, please call the office by 9:00am each day.*

SCHOOL CLOSING AND LATE START ANNOUNCEMENTS:

Families will be notified of inclement weather cancellations and delays via Infinite Campus Messenger. Information will also be provided on the district website, social media pages and the following local news outlets: WCCO Channel 4, KSTP-TV Channel 5, KMSP FOX 9, and KARE 11

SAFETY DRILLS:

Safety drills such as fire, inclement weather, and/or intruder drills are conducted at school each month. Please refer to the District Safety Plan for more information.

ACCIDENT INSURANCE:

The School Board provides student accident insurance to cover injuries to students resulting from accidents during the regular school term. Such insurance may cover students participating in:

- Attending regular school sessions
- Participating in school sponsored extracurricular activities.
- Traveling to and from school for regular sessions and to and from school for school sponsored activities while under the supervision of a school employee.
- Practicing for or competing in interscholastic sports scheduled by the school and while under the supervision of a school employee.



ACKNOWLEDGEMENT OF THE STUDENT HANDBOOK

The 2026-2027 Frederic Elementary Student & Family Handbook is available to all families on the Frederic School District Website: [Frederic Elementary School](#)

We acknowledge that the Frederic School District has provided our family access to the 2026-2027 Elementary Student & Family Handbook. We are aware of the current policies and procedures that govern student learning, behavior, and social/emotional growth.

Student _____ Signature _____ Date _____

Student _____ Signature _____ Date _____

Student _____ Signature _____ Date _____

Student _____ Signature _____ Date _____

Parent/Guardian _____ Signature _____ Date _____

Parent/Guardian _____ Signature _____ Date _____

Parent/Guardian _____ Signature _____ Date _____

Parent/Guardian _____ Signature _____ Date _____

The Frederic Elementary Student and Family Handbook is a comprehensive resource that outlines important information families require throughout elementary school. As we continue to work hard to improve our resources and communications with families and the community, please contact our office if you have any further questions or concerns. Our collaboration and support is vital to the success of our students!